

2019-20 Constitution

Article I. Name, Purpose, Membership, and Autonomy

Section 101 Name

A. The name of this organization shall be the Eckerd College Organization of Students hereinafter referred to as ECOS.

Section 102 Purpose

A. The purpose of ECOS is to represent the interests of the entire student body, to ensure that the rights and freedoms of all students are protected, to play an active role in the operation and policy making of Eckerd College, and to coordinate the activities of the student body of Eckerd College.

Section 103 Membership

A. Each student paying the student activity fee, shall become a member of ECOS, be guaranteed all rights, be subject to all procedures prescribed within this document, and be recognized as a citizen of ECOS.

Section 104 Autonomy

A. ECOS shall forever remain an autonomous organization, deriving its legitimacy solely from the students whose interests ECOS represents.

Article II. Executive Branch

Section 201 Executive Powers

A. All executive powers of the ECOS shall be vested in the Executive Council in accordance with the duties of each office prescribed in this article.

Section 202 Executive Council

A. The Executive Council shall be composed of:

- a. President
- b. Executive Vice President
- c. Vice President of Academic Affairs
- d. Vice President of Financial Affairs
- e. Vice President of Student Engagement

B. All members shall be elected at large by the membership of the ECOS during March.

C. The term of office of all Executive Council members shall be one year and shall begin and end on May 1st at 12:00 noon.

D. The Executive Council shall meet weekly.

E. No one with documented malicious, reckless, violent, or threatening behavior while enrolled at Eckerd College shall be allowed to run for Executive Council.

F. Appeals may be filed with the Student Senate, which may overturn the decision of the Elections Committee.

G. The voting members of the Executive Council shall consist of the Executive Vice President, the Vice President of Academic Affairs, the Vice President of Financial Affairs, and the Vice President of Student Engagement.

H. A quorum of the President, Executive Vice President, Vice President of Academic Affairs, Vice President of Financial Affairs, Vice President of Student Engagement, and the Parliamentarian, or their designee, must be present to conduct any official business.

Section 203 Restrictions of Office

A. Any Executive Council officer may not serve in any other position referred to within the Constitution

Section 204 Duties and Powers of the Officers

- A. The President shall:
- a. Preside over and chair the Executive Council.
 - b. Uphold and preserve the Constitution of ECOS.
 - c. Be the principal representative of ECOS in all matters and functions.
 - d. Appoint various positions, as listed in Article IV.
- e. Create and fill any position or committee deemed necessary for the general well-being of ECOS subject to the approval of the Student Senate.
- f. Make a State of the ECOS address to the student body at the beginning of each academic year that shall include:
- i. The Student Activity Fee Spending Breakdown
 - a. Club Budgets
 - b. Officer Budgets
 - c. ICV
 - d. Contingency Fund
 - e. Any other expenses planned for the year.
 - ii. Goals and Expenditures of all ECOS position budgets
 - a. Operational Budgets
 - b. Flexible Budgets
 - c. Goals and Objectives
 - iii. Adjustments from Prior Year
 - a. Constitutional Amendments
 - b. Appointed Positions
 - iv. Important Dates for the Upcoming Year
- g. Make available applications for all student government and college committees.
- h. Remove their own appointments subject to approval from the Student Senate with a two-thirds vote.
- i. Have the right to veto ECOS laws, ECOS resolutions, and other legislation passed by the Student Senate within ten days.
- j. Have the right to assume any other Executive Council position in the case of a

temporary absence.

k. Have the right to temporarily appoint any Executive Council position in the case of a permanent absence until an election can be held.

l. Have the right to create new appointed positions and committees as seen fit.

B. The Executive Vice President shall:

a. Assume the duties of the President in the case of temporary vacancy.

b. Assist the President in the operation and administration of the Executive Branch.

c. Call and preside over all meetings of the Student Senate.

d. Vote in the case of a tie within the Student Senate.

e. Set the agenda for Senate Meetings in conjunction with the President Pro-tempore and distribute prior to Senate meetings.

f. Oversee the operation of all the ECOS clubs.

g. Intervene when club leadership is failing.

h. Create and fill any positions necessary for the operation of the clubs or the Student Senate, subject to Student Senate approval.

i. Determine Committee Assignments for the Senators serving on committees.

C. The Vice President of Academic Affairs shall:

a. Be chairperson of the Academic Affairs Committee.

b. Have a vote in the Academic Affairs Committee only in the case of a tie.

c. Make an address concerning the academic state of the college at least once a semester to the Student Senate.

d. Keep close association with all academic related committees.

e. Be a voting member of the College Program Series Committee.

f. Meet regularly with the Dean of Faculty to discuss academic issues if necessary.

g. Assume temporary office of the President in the absence of the President and the Vice-President.

D. The Vice President of Financial Affairs shall:

a. Be chairperson of the Financial Affairs Committee.

b. Be responsible for the creation, management, and presentation of all the ECOS budgets in conjunction with the Financial Affairs Committee.

c. Submit a written report to all clubs and organizations informing them of their financial status at the beginning of spring semester and upon request.

d. Maintain an accurate record of the funds of the ECOS.

e. Have the authority to inquire about or reject transactions that seem inappropriate.

f. Appeals may be sent to the Senate for final decision.

g. Act on behalf of the President in the absence of the President, Executive Vice President, and the Vice President of Academic Affairs.

E. Vice President of Student Engagement shall:

a. Be the chair of the Student Engagement Committee

- b. Have a vote on the Student Engagement Committee only in case of a tie.
 - c. Aid the President in selection of the following appointments:
 - i. Director of Branding and Print Media
 - ii. Director of Social Media
 - iii. Director of Visual Media
 - iv. Director of Technology
 - v. Recording Secretary
 - d. Gather statistics on student opinion, perception, and interests via surveys and events.
 - e. Interpret and present information from student body to the Executive Council.
 - f. Oversee the coordination of the Eckerd media, working with WECX, The Current, and the ECOS webpage to inform the student body.
 - g. Create channels of communication between ECOS and the student body.
 - h. Assist in creation and advertisement of State of ECOS address.
 - i. Act on behalf of the President in the Absence of the President, Executive Vice President, the Vice President of Academic Affairs, and the Vice President of Financial Affairs.
- F. All Executive Council members shall:
- a. Be present on campus for two semesters and Autumn Term.
 - b. A member may be absent during Autumn Term if a majority of the Executive Council approval.
 - c. Agree upon an Executive Council representative of ECOS during the Summer Terms.
 - d. Have a 3.0 or better cumulative GPA subject to the review of the Elections Committee and the Student Senate.
 - e. Hold a campus-wide forum to hear student concerns and to report on the status of the Executive Council once per academic year.
 - f. All members shall sign a contract stating that:
 - g. The Student Senate has the right to be informed of any social misconduct.
 - h. The definition of social misconduct shall be in correspondence with the EC-Book.
 - i. Any Executive Council member found responsible for social misconduct at time of election or during their elected term shall face the Student Community Standards Board if deemed necessary by the Student Senate.
 - j. Serve as student representatives to the Faculty meetings, with voting privileges on all matters not solely related to Faculty affairs.
 - k. All Executive Council members shall work in a partnership with the incoming voted members of that position.
 - l. No Executive Council members shall serve on any other position listed in the constitution
 - a. applies to Parliamentarian, Chief of Staff, and Recording Secretary

Section 205 Executive Line of Succession

A. ECOS President

a. In the event of temporary leave of absence, incapacitation, or removal, the ECOS Executive Vice President shall assume all duties and responsibilities of the ECOS President.

B. ECOS Executive Vice President

a. In the event of temporary leave of absence, incapacitation or removal the President Pro-Tempore of the Student Senate shall assume all duties and responsibilities of the ECOS Executive Vice President. The Ad-hoc Senator shall become the President Pro-Tempore.

C. ECOS Vice President of Academic Affairs

a. In the event of temporary leave of absence, incapacitation, or removal, the Pro-Tempore of the Academic Affairs Committee shall assume all duties and responsibilities of the Vice President of Academic Affairs.

D. ECOS Vice President of Financial Affairs

a. In the event of temporary leave of absence, incapacitation, or removal, Pro-Tempore of the Financial Affairs Committee shall assume all duties and responsibilities of the Vice President of Financial Affairs.

E. ECOS Vice President of Student Engagement

a. In the event of temporary leave of absence, incapacitation, or removal, the President Pro-Tempore of the Student Engagement Committee shall assume all duties and responsibilities of the Vice President of Student Engagement.

F. ECOS Parliamentarian

a. In the event of temporary leave of absence, incapacitation, or removal, the ECOS President shall appoint a replacement within two weeks of the vacancy, with the approval of the Student Senate.

G. ECOS Chief of Staff

a. In the event of temporary leave of absence, incapacitation, or removal, the ECOS President shall appoint a replacement within two weeks of the vacancy, with the approval of the Student Senate.

H. ECOS Recording Secretary

a. In the event of temporary leave of absence, incapacitation, or removal, the ECOS President shall appoint a replacement within two weeks of the vacancy.

Article III. Legislative Branch

Section 301 Legislative Authority

A. The legislative body shall be called the Student Senate.

Section 302 Legislative Committees

A. The Student Senate may establish legislative committees and define the scope and authority of each, provided that the actions of these committees do not in any way limit, modify, or breach any powers granted by this Constitution.

Section 303 Membership

- A. The ECOS Executive Vice President
 - a. The Executive Vice President, or their designee, shall serve as chair.
- B. The membership of the Senate shall be composed of the following:
 - a. One representative from each of the housing complexes and two representatives from the commuter student population.
 - b. Representatives will be added with the addition of new residence halls.

Section 304 Elections

- A. All Student positions must be elected during fall elections, taking place during the third full week of the fall academic semester.
- B. The term of a Senator shall be one year, beginning the Monday following fall elections and ending with the last meeting of the Student Senate before the new Senators take office. Student Senate shall have a summer recess coinciding with the academic summer break.
- C. Special elections shall be called to fill vacancies as necessary conducted by the Elections Committee.

Section 305 Qualifications

- A. All Students campaigning for Student Senate shall have less than a 2.5 semester or cumulative GPA upon review of the Executive Council.
- B. All members shall sign a contract stating that:
 - a. The executive Council has the right to be informed of any social misconduct by a member of the Student Senate.
 - b. The Executive Council has the right to inform the Student Senate about such social misconduct.
 - c. The definition of social misconduct shall be in correspondence with the EC-Book.
- C. Any member who is found responsible for social misconduct during his/her elected term shall face the Student Community Standards Board, if deemed necessary by the Senate.
- D. No one with documented malicious, reckless, violent, or threatening behavior while enrolled at Eckerd College shall be allowed to run for Student Senate.
 - a. Any appeals are subject to review by the Elections Committee, which must vote unanimously to overturn the decision. In the event the Elections Committee is unable to come to a vote, any appeals are subject to review by the Executive Council.

Section 306 Restrictions

- A. No individual shall be a Senator and also be a Presidential Appointee, Executive Council Member, Residential Advisor, Unassigned Residential Advisor, nor Assistant Resident Coordinator.

Section 307 Meetings

- A. Meetings should be held every week during the fall and spring semesters, excluding weeks of vacations and college evacuations, as necessary.

- B. A quorum of a simple majority of elected senators is necessary for any legislative actions to occur.
- C. Senators are required to attend all Student Senate meetings, as well as committee meetings that they are assigned to.
 - a. Failure to do so with result in a review of competency by the Executive Council. If the executive council finds them incompetent, then the motion for impeachment returns to Senate, who at that time conducts a silent vote.
 - b. If there is a simple majority that votes in favor of impeachment, then the Senator in question will be removed and replaced by a Special Election.
- D. All meetings shall be open to the student body.
 - a. Special closed-door sessions can be entered into upon a two-thirds majority vote.

Section 308 Student Senate Pro-Tempore

- A. The Student Senate shall elect at the first official meeting, an individual to serve as the Student Senate Pro-Tempore.
 - a. The election shall occur as follows:
 - i. All interested candidates shall leave the room after speaking in favor of their own candidacy.
 - ii. A vote shall take place. The senator with the least number of votes shall be removed from the candidate list and shall re-enter the room, able to vote. This shall continue until there are only two interested senators.
 - iii. Once there are only two senators remaining (or two or less interested from the beginning), whichever receives a plurality of votes shall become the President Pro-Tempore.
- B. The President Pro-Tempore shall serve as chairperson in place of the executive Vice President whenever the Executive Vice President is absent or has to remove him or herself as chair.
- C. The President Pro-Tempore shall only vote in case of a tie and follow all other procedures as the chair.

Section 309 Calling Meetings

- A. In the absence of the Executive Vice President, the responsibility for setting time, location, and agendas, and for notifying all members shall as follows:
 - a. President Pro-Tempore
 - b. Parliamentarian
 - c. ECOS President
 - d. An ad-hoc senator appointed as necessary by Executive Vice President

Section 310 Student Senator

- A. Each Senator shall:
 - a. Be open-minded and approachable member representing all members of ECOS, with the particular interests of his/her dorm complex held in mind.
 - b. Serve as a representative of the Student Senate.

- c. Provide information concerning the actions and policies of the Senate and the Executive Council.
- d. Report to the Senate on all committee business.
- e. Shall serve on no more than one standing committee.

Section 311 Committee Assignments

- A. Senators shall:
 - a. Serve on at least one committee as listed within the Constitution, not to include the Elections Committee.
 - b. Hold positions on the committees as they are appointed as Senator. No Senator may serve on a committee as an at-large member.
 - c. The distribution of Senators shall be as follows:
 - i. Financial Affairs – three Senators
 - ii. Academic Affairs – three Senators
 - iii. Constitution, Regulations and Bylaws – two Senators
 - iv. Student Engagement Committee – two Senators
 - d. Two out of three, or one of two must be present for a meeting to take place.
 - e. The Executive Vice President shall appoint senators to standing committees with a sincere effort to take into account the preferences of the individual senators.

Section 312 Voting

- A. Student Senators shall have only one vote each.
- B. The chairperson shall only vote in the case of a tie.
- C. Only when the Parliamentarian sits in as chair can they vote in the case of a tie.

Section 313 Powers

- A. The Powers of the Student Senate shall include the powers to:
 - a. Recommend a change to the student activity fee by no more than ten dollars per academic year, subject to the approval of the President of the College and the Board of Trustees.
 - b. Disburse the funds of ECOS Student Senate.
 - i. Each Senator has control over the distribution of \$200 dollars.
 - c. Amend the Bylaws of the Student Senate, Committees, and clubs by a two-thirds vote.
 - d. Initiate amendments to the Constitution after review by Executive Council.
 - e. Confirm all appointments within the guidelines established by this Constitution.
 - f. Review and act upon all complaints rising from the electoral process.
 - g. Confirm all charters to student organizations and media.
- h. Confirm the revoking of a charter of any organization if it is deemed necessary by two-thirds vote.
- i. Freeze the funds of any clubs, organization, or department with a two-thirds vote if a clear abuse of powers or funds is present.

- j. Elect a President Pro-tempore who will preside in the absence of the ECOS Executive Vice President.
- k. Override a Presidential veto by a two-thirds vote of the Student Senate.
- l. Refer legislation to the student body for referendum with a two thirds vote of the Student Senate.
- m. Transact all other business deemed necessary for the well of the student body.

Section 314 Limitations of Power

A. Any Student Senate decisions may be reviewed and submitted for referendum within two academic weeks. A petition of fifteen percent of the ECOS membership shall necessitate that such a vote be taken within three academic weeks. This referendum shall be considered binding when approved by fifty percent plus one of those voting. Voting must be over a period of two weeks, with a minimum turnout of fifteen percent to be valid.

Section 315 Legislation

- A. There are three different types of legislation that the Student Senate can pass
 - a. Resolutions
 - i. Resolutions are non-binding statements of support or opposition on behalf of the Student Senate and thus on behalf of the student body on issues of importance.
 - ii. Resolutions should be passed on to the Office of the Dean of Students, the Office of the President, the student body through the media, and any other relevant departments on campus.
 - iii. Resolutions may include, but are not limited to, recommendations on school policy and issues facing the Eckerd College community.
 - iv. Resolutions require a two-thirds vote from the Senate.
 - b. ECOS Laws
 - i. ECOS laws are enforceable decrees or edicts issued by the Senate over areas which they have direct control.
 - ii. This shall include laws over all ECOS funds, organizations clubs, committees, and officers.
 - iii. All laws must still hold true to the Constitution.
 - c. Agreements within non-ECOS parties.

Article IV. Presidential Appointments

Section 401 Presidential Appointments

- A. All Positions listed in this article are appointed by the President and confirmed by a majority vote of the Senate.
 - a. All appointed individuals may be removed from office at the request of the President, with a two-thirds vote of the Senate.
 - b. When appointing the individuals, the President should confer with the previous occupant of the position.

- c. The Student Senate may officially request the President to remove an appointment from office if it feels that the individual is not properly completing his or her responsibilities.
- B. The Student Senate may at any point request the presence of an appointed officer at a Senate meeting.
 - a. Requests must be made at least five days in advance.
- C. Appointed officers may create a committee if one is not already listed for them to chair and if they feel that it will help in the completion of their official duties.
 - a. The President retains the right to approve or disapprove of all committee creations with the approval of Senate.
- D. All positions should aim to be filled, but priority for appointing positions should go towards heads of standing committees and organizations, as well as those officers who are members of the Student Senate or Executive Council.
- E. All positions should report to the Chief of Staff once a month and attend Cabinet Meetings.
 - F. All appointed positions must be present for the fall and spring semesters of their term.
- G. All appointed positions shall work in a partnership with the incoming members of that position.

Section 402 Terms of Office

- A. The term of office of any appointee shall not exceed that of the appointing person(s).
- B. Persons appointed by the President-elect shall begin their duties at 12:00 noon on May 1st upon approval by the Student Senate.
- C. Persons being appointed after the President has already taken office shall begin their duties upon being approved

Section 403 Duties and Powers

- A. Parliamentarian shall:
 - a. Be appointed by the ECOS President in consultation with the Executive Vice President with the approval of two-thirds of the Student Senate for a term of one academic year.
 - b. Be chairperson of the Constitution, Regulation, and Bylaws Committee.
 - c. Set the agenda and call all meetings of the Constitution, Regulation, and Bylaws Committee.
 - d. Have a vote on the Constitution, Regulation, and Bylaws Committee.
 - e. Be a non-voting member of the Executive Council and Student Senate.
 - f. Ensure that the Student Senate is run according to Parliamentary law.
 - g. Review all documents of ECOS to ensure that they do not limit any powers granted within the Constitution.
 - h. Serve in advisory capacity to the Executive Council and Student Senate.
- B. Chief of Staff
 - a. Oversee ECOS Cabinet operations
 - i. Plans and chairs Cabinet meetings
 - ii. Updates Executive Council on all Cabinet operations at Executive Council meetings
 - a. Advises Cabinet members on duties.

b. Create the student discount card and distribute to students.

C. Recording Secretary shall:

a. Take minutes at all Senate, Executive Council, and Cabinet meetings

b. Be responsible for distributing minutes to the Student Senate and Executive Council members.

D. Director of Elections shall:

a. Oversee and run all elections with the aid of the Elections Committee and help advertise for all elections in a creative yet professional manner.

b. Chair the Elections Committee.

c. Inform the ECOS President of an intent to run for Executive Council no later than the end of Fall Semester, and resign upon doing so.

E. Director of Environmental Responsibility shall:

a. Seek to find creative ways to improve the environmental and social responsibility of ECOS in particular and Eckerd College as a whole.

b. All proposals for new policies will be sent to the Student Senate for approval.

c. Serve as an ECOS representative to the following bodies:

i. The Sustainability Campus Task Force.

ii. Any other environmental or socially conscious bodies that are created in the future.

d. Work with any environmental or social clubs and help them in any way possible.

F. Director of Health and Wellness shall:

a. Maintain an open dialogue between ECOS, the Coordinator of Fitness and Wellness Initiatives, the Health Center, and the Women's Resource Center.

b. Work with the Vice President of Academic Affairs to promote alcohol and sex awareness weeks.

c. Work with any ECOS clubs that have concerns related to health issues

G. Director of ECOS-Athletics Relations shall:

a. Serve as an official liaison between ECOS and athletics.

b. Serve on the Student Athlete Advisory Committee as an observer (unless otherwise serving as a voting member through election by student-athlete peers).

c. Serve on the faculty athletics committee as an ECOS representative.

H. Director of ECOS Palmetto Productions shall:

a. Be the chairperson of Palmetto Productions.

b. Hold and chair regular meetings of the Student Activities Board.

c. Bring ideas and concerns about each committee before the Student Activities Board.

d. Offer opinions and ideas regarding other committees to the Student Activities Board.

I. Director of Student Community Standards Boards shall:

a. Be appointed by ECOS President and must be a current member of the existing SCSB Board for no less than three months.

b. Decide which cases the SCSB shall hear with the Dean of Students or his or her representatives.

- c. Be responsible for all pre-trial procedures including, but not limited too
 - i. Placing approved cases on the SCSB docket.
 - ii. Issue summons to appear before the board.
 - iii. Granting postponement of cases, if given justifiable reasons.
- d. Be responsible for handling all records of all previous board proceedings to the Office of Community Standards.
- e. Be responsible for maintaining office and office equipment.
- J. The Director of Technology shall:
 - a. Maintain and update the ECOS webpage, to be used for informing students about upcoming events, ways to get involved, and ways to contact their officers.
- K. Additional Appointments:
 - a. For each school year the President reserves the right to create or dissolve any appointed positions to fill the current needs of the student body with the approval of Senate.

Article V. Standing Committees

Section 501 Financial Affairs Committee

- A. Membership
 - a. The Vice President of Financial Affairs shall serve as chair
 - b. Three Senators from the Student Senate.
 - c. Nine to eleven Members at-large, appointed by the Vice President of Financial Affairs with the approval of the Student Senate.
- B. The Financial Affairs Committee shall:
 - a. Allocate funds to all ECOS clubs and organizations for programs and purchases for the academic year for which they are to serve.
 - b. Make recommendations to the Executive Council on the allocations of the Independent and Collaborative Venture Fund (ICV).
 - i. Requests totaling greater than \$1000 must be brought in person to the Financial Affairs committee meeting at the date of the committee' choice.
 - c. Purchases of over \$100 need to be approved by campus activities officer and Vice President of Financial Affairs in order to receive reimbursement
- C. Procedure
 - a. The Vice President of Financial Affairs may only vote in case of a tie.
 - b. A quorum of six members must be present for any business to take place, not including the Vice President of Financial Affairs, who must be present at all times. A quorum of the majority of the committee's full membership, to include at least one senator must be present for any voting to take place.
 - c. The Financial Affairs Committee shall create all Bylaws dealing with its own procedures with the approval of the Student Senate.
- D. Budgeting Procedure

- a. The Vice President of Financial Affairs will, at the beginning of every budgeting cycle, make available budget request forms to all parties who have received funding in the last year. The Vice President of Financial Affairs will provide requests forms to any other interested parties and publish deadlines of the budgeting process as widely as possible so that the entire community will have the opportunity to request funds.
- b. After all published deadlines have passed the Financial Affairs Committee shall allocate funds in a preliminary budget according to their own Bylaws.
- c. When the Financial Affairs Committee has created a balanced budget it shall be made available for examination by interested parties.
- d. After the budget becomes available for at least 48 hours, The Financial Affairs Committee shall hold a meeting with all parties mentioned on the budget for amendment by the Financial Affairs Committee.
- e. After the amendment procedure the Financial Affairs Committee shall submit the budget to the Student Senate for approval.
- f. The campus contingency fund must equal at least five percent of the budget.
- i. The Campus Contingency Fund can only be spent in cases of emergency and unforeseen expenses by the Executive Council.

B. Legislative approval of budgeting

- a. The Student Senate must approve the ECOS budget and any reallocations made by the Financial Affairs Committee.
- b. The Eckerd Community shall have the opportunity to examine the proposed budget for at least 48 hours before any action by the Student Senate after the Financial Affairs Committee Forum.
- c. When the Student Senate considers the budget they may approve it as submitted by the Financial Affairs Committee or they may send it back to the Financial Affairs Committee to make any amendments they deem fit before approval. These amendments must be within the parameters set by Financial Affairs Committee and Student Senate Bylaws.
- d. The budget continues to go back and forth between the Student Senate and the Financial Affairs Committee until both sides agree on the same budget or the Student Senate overrides the objections of the Financial Affairs Committee by the three-fourths favorable majority of those present.

Section 502 Constitution, Regulations, and Bylaws Committee

A. The Constitution, Regulation, and Bylaws Committee shall:

- a. Enforce and protect the rights and duties spelled out in this Constitution and the Bylaws of ECOS organizations.
- b. Review and rule upon challenges to action that may have violated the constitution, by-laws, or ECOS law.

- c. Review and make recommendations regarding all proposed Bylaws to the Constitution.
- d. Be responsible for the club chartering and re-chartering process and the publishing of club contact information for the student body.
- e. Create all Bylaws dealing with its procedures with the approval of the Student Senate.
- f. Membership
 - i. Parliamentarian
 - a. The Parliamentarian shall serve as chair.
 - ii. Two Senators from the Student Senate.
- iii. Four to six members at-large, chosen by the Parliamentarian and approved by the Student Senate for one-year terms concurrent with those of the Student Senate.

B. Procedure

- a. The committee shall rule on issues brought before it through a formal complaint to the Parliamentarian.
- b. Complaints shall concern some action or document of ECOS.
 - i. Complaints shall be submitted in written form, listing:
 - a. The person filing the complaint.
 - b. The complaint.
 - c. Justifications of the complaint.
- c. All decisions of the committee must be handed down within six academic days of the filing complaint.
- d. A quorum of the majority of the committee's full membership, to include at least one senator, must be present for any voting to take place.
- e. A simple majority shall decide the case.
- f. All decisions of the Constitution, Regulation, and Bylaws Committee shall be issued in written form and filed for future reference in the ECOS archives.

Section 503 Academic Affairs Committee

A. Membership

- a. Vice President of Academic Affairs
 - i. The Vice President of Academic Affairs shall serve as chair.
- b. Three Senators from the Student Senate.
- c. Eight to ten members at-large, appointed by the Vice President of Academic Affairs with the approval of the Student Senate.

B. The Academic Affairs Committee shall:

- a. Act as a scheduling body for all ECOS funded academic programs.
- b. Act as a social liaison between students, ASPEC, and faculty.
- c. Assist students and all ECOS clubs and organizations with academic programs whenever necessary.
- d. Maintain an open dialogue with faculty on important issues.

C. Procedures

- a. The Vice President of Academic Affairs shall vote only in the case of a tie.
- b. A quorum of the majority of the committee's full membership, to include at least one senator, must be present for any voting to take place.
- c. The Academic Affairs Committee shall provide Bylaws to be approved by the Student Senate.

Section 504 Student Engagement Committee

A. Membership

- a. Vice President of Student Engagement
 - i. The Vice President of Student Engagement will serve as chair.
- b. Director of Branding and Print Media
- c. Director of Visual Media
- d. Director of Social Media
- e. Building and Grounds Liaison
- f. Director of Technology
- g. Two Senators from the Student Senate
- h. Three to five students appointed by the Vice President of Student Engagement, with the approval of the Student Senate
 - i. Recording Secretary

B. The Student Engagement Committee shall:

- a. Relay all student opinions and perceptions to the Executive Council and the Administration of Eckerd College.
- b. Gather statistics representative of the student body as way to relay information regarding student opinion.
- c. Assist with the publication and advertisement of any event/project sponsored any entity of ECOS with the approval of the Vice President of Student Engagement.
- d. Assist in posting event information on any and all desired and appropriate platforms.
- e. Appoint by a simple majority a President Pro-Tempore to take the place of the Vice President of Student Engagement if ever deemed necessary.

C. Procedure

- a. The Vice President of Student Engagement may only vote in case of a tie.
- b. A quorum of the majority of the committee's full membership, to include at least one senator, must be present for any voting to take place.
- c. The Student Engagement Committee shall create all Bylaws dealing with its own procedures with the approval of the Student Senate.

Section 505 Palmetto Productions

A. The Student Activities Board

a. Membership

- i. Director of Palmetto Productions
 - a. The Director of Palmetto Productions shall serve as chair.
- ii. Director of Concerts

- iii. Director of Committee
- iv. Director of Cultural Events
- v. Director of Comedy and Novelty
- vi. Director of Holidays
- vii. Director of Traditional Events
- viii. Director of Public Relations

B. Palmetto Committees

- a. The roles and responsibilities of all Palmetto Productions Directors are as listed within the Bylaws of Palmetto Productions. Chairpersons of all other Palmetto Committees as listed within the Bylaws of Palmetto Productions
- b. These chairpersons are appointed by the Director of Palmetto Productions, with approval by Student Senate.

C. Palmetto Productions shall:

- a. Be responsible for selecting, planning, coordinating, and executing campus-wide social, recreational, and entertainment events and activities for the student body.
- b. Create all Bylaws dealing with its procedures with the approval of the Student Senate.

D. Meetings

a. Student Activities Board

- i. The Student Activities Board shall meet weekly. At least two-thirds of the Board members must be present in order for business to take place.

b. Committees

- i. The Committee should meet on a regular basis to be determined by the Director of Committee.

E. Duties

a. Directors shall:

- i. Be responsible for chairing regular meetings with his or her respective committee.
- ii. Bring ideas and concerns to the Student Activities Board regarding the committee.
- iii. Offer opinions and ideas regarding the committee to the Student Activities Board.

b. Committee Members shall:

- i. Be responsible for attending scheduled committee meetings
- ii. Carryout duties assigned by respective committee directors
- iii. Encourage participation in Palmetto Productions events and activities.

F. Palmetto Committee

- a. The Director of Committee shall serve as chair.
- b. This committee will be as diverse as possible, so as to make sure that the students are most accurately represented by the bodies that entertain them.
- c. Approval of these committee members must be approved by the student Senate.
- d. There is no maximum number of at-large members, though a minimum of 6 students per committee is required.

Section 506 Elections Committee

A. Membership

a. Director of Elections

- i. The Director of Elections shall serve as chair.

- b. Four at-large students, appointed by the Director of Elections, and approved by Student Senate.

B. The Elections Committee shall:

- a. Conduct and monitor all ECOS sponsored elections.
b. Verify all ECOS election results.

- c. Regulate each ECOS election with its own set of rules and regulations, which shall be subject of Student Senate approval.

- d. Create all Bylaws dealing with its procedures with the approval of the Student Senate.

C. Election procedure:

- a. In any ECOS General Election, the candidate with the most votes wins.
b. In the case of a tie, any candidates not tied for the lead will be dropped from the ballot before the second round of voting.
i. The second round of voting will take place the week following the first election.
d. The General Election for Executive positions will occur before Spring Break.
e. The election of Student Senators will occur the third academic week of the fall semester.

D. Special Elections:

- a. Special Elections will be held in the event of a resignation or impeachment from a single position.
b. The Elections Committee is held accountable for the notification of all vacancies to the constituency.
c. In the event of multiple vacancies, the Director of Elections will have the authority to determine the timing of the special elections.
d. Special Elections will follow the guidelines of Election Procedure as in Article Five, Section 506, Part C as best as possible.

Article VI. Free Standing Committees

Section 601 Culinary Relations Committee

A. Membership

a. The Director of Culinary Relations

- i. The Director of Culinary Relations shall serve as chair.

- b. Seven at large members, appointed by the director of Culinary Relations and approved by Student Senate.

B. The Culinary Relations Committee shall:

- a. Serve as the supervising student body to oversee all food options on campus
b. Function as the liaison between the Students and Bon Appetite or other food/drink vendors on campus, for the continued improvement of the meal plan quality, selection, and service on campus.

C. Advisors

- a. The Assistant Dean of Students for Administrative Services and Family Relations shall act as the liaison between the Culinary Relations Committee and the Eckerd Administration.
- i. The Assistant Dean of Students for Administrative Services and Family Relations shall attend all meetings held by the Culinary Relations Committee.
- b. Bon Appetit Representatives from on campus shall attend the meetings and the regional representative will be contacted via telephone when needed, at the very least once a semester.
- c. Additional representatives from other departments may attend the Culinary Relations Committee when their expertise and opinions are deemed necessary.

D. Procedure

- a. The Director of the Culinary Relations Committee may only vote in the case of a tie.
- b. A quorum of the majority of the committee's full membership must be present for any voting to take place.
- c. The Culinary Relations Committee shall create Bylaws for dealing with its own proceedings with the approval of the Student Senate.

Section 602 Athletic Relations Committee

A. Membership

a. Director of Athletic Relations

- i. The Director of Athletic Relations shall serve as chair.

- b. Ten at-large members, appointed by the Director of Athletic Relations.

B. The Athletic Relations Committee shall:

- a. Serve as a liaison between the student body and the athletic department.
- b. Communicate with student athletes through the Student Athletic Advisory Committee.
- c. Promote athletic events on campus to the student body.
- d. Create a set of bylaws outlining its own procedures with the approval of the Student Senate.

Section 603 Environmental Responsibility Committee

A. Membership

a. Director of Environmental Responsibility

- i. The Director of Environmental Responsibility shall serve as chair.

- b. Ten at-large members, appointed by the Director of Environmental Responsibility.

B. The Environmental Responsibility Committee shall:

- a. Promote sustainable programs on campus.
- b. Create awareness for the student body of the environmental way to deal with things on and off campus.
- c. Create a set of bylaws outlining its own procedures with the approval of the Student Senate.

Section 604 Health and Wellness Committee

A. Membership

- a. Director of Health and Wellness
 - i. The Director of Health and Wellness shall serve as chair.
- b. Ten at-large members, appointed by the Director of Health and Wellness.
- B. The Health and Wellness Committee shall:
 - a. Promote healthy lifestyles on campus
 - b. Create programs to encourage students to be active and eat right.
 - i. Host Health and Wellness week
- c. Create a set of bylaws outlining its own procedures with the approval of the Student Senate.

Section 605 Intercollegiate Affairs Committee

- A. Membership
 - a. Director of Intercollegiate Affairs
 - i. The Director of Intercollegiate Affairs shall serve as chair.
 - b. Ten at-large members, appointed by the Director of Intercollegiate Affairs.
- B. The Intercollegiate Affairs Committee shall:
 - a. Serve as liaison between ECOS and student governments of other schools.
- b. Increase communications between Eckerd and other schools to promote the sharing of ideas and programs to improve ECOS for students.
- c. Create a set of bylaws outlining its own procedures with the approval of the Student Senate.

Article VII. Student Communities Standard Board

Section 701 Description

- A. The Student Community Standards Board (SCSB), is a body of selected students who determine a fellow student's responsibility for violation of the community standards set forth in the EC-Book.

Section 702 Membership

- A. The SCSB shall be composed of the following:
 - B. Up to fifteen (15) students, who shall serve as voting members, at least four (4) of which must be present to hear any case.
 - C. A Director of SCSB who shall vote only in the case of a tie.
 - D. Two clerks.

Section 703 Member Selection Procedure

- A. All student members of the board shall fill out an application and interview with the current Director and current board members.
- B. After selected to be a part of SCSB all members will return during autumn term for mandatory training.

Section 704 Procedure

- A. SCSB shall provide its own Bylaws for the procedures of the board and of its Hearing Committee.
- B. The Bylaws shall be accepted when approved by a two-thirds vote of the Student Senate.

- C. Five members shall constitute a quorum.
- D. Infractions of community standards may be brought to the attention of the SCSB by the delegation of CSIRC.
- E. After incident reports are delegated by CSIRC, SCSB will follow proper procedure to find if the student(s) in question are responsible, not responsible, or if there was no finding.
- F. A semester report can be requested by the Executive Council.
 - a. A list of charges for which a person or persons were found responsible.
 - b. A list of sanctions given.
 - c. The report shall never reveal any names or other confidential information.
- G. The Student Senate can request a report once each semester.
 - a. A list of charges for which a person or persons were found responsible.
 - b. A list of sanctions given.
 - c. The report shall never reveal any names or other confidential information.
- H. SCSB Director shall verify the conduct file of all students running for ECOS elections and Senate, with student's written permission.

Section 705 Final Reviews

- A. All final reviews will be in accordance with the current EC-Book.

Section 706 Transitional Clause

- A. Until a new set of Bylaws are approved by the Student Senate, the policies and procedures under the previous Bylaws will be in effect.

Section 707 Vacancies

- A. Vacancy in the office of Director of SCSB shall be temporarily filled by the President.

Article VIII. Parliamentary Authority

Section 801 Procedures

- A. The most current edition of Roberts Rules of Order shall be the authority for any procedure not specified in the Bylaws or by this Constitution.

Article IX. Chartered Organizations

Section 901 Granting Charters

- A. The Constitution, Regulations, and Bylaws Committee is charged the task of chartering new clubs and organizations.
- B. If the Constitution, Regulations, and Bylaws Committee deems a club to be providing an extremely worthwhile service, they may recommend to the Student Senate to amend the constitution to include said club in this constitution as a standing committee or organization.
- C. In order to be granted a charter, a club must:
 - a. Have a faculty or staff sponsor

- b. Create Bylaws for the order and maintenance of their club
- c. Have at least two members
- d. Be open to all Eckerd students who pay the Student Activity Fee
- i. Clubs may screen them out through a fair and transparent process such as applications or try-outs.
 - e. Fill a unique niche in the Eckerd community
- i. Clubs must demonstrate that they do not fill the same role as a pre-existing club.
- D. PEL students may charter a club subject to the same standards as all other ECOS clubs but cannot receive funding from ECOS.
- E. No student shall be a club head of more than 2 clubs

Section 902 Renewing Charters

- A. The Executive Council shall call for all chartered organizations to submit a request for a one-year charter renewal.
- B. This call shall go out the first week after spring break, with at least two weeks' notice.
- C. All chartered organizations must have their charters approved for renewal by the new Student Senate in order to spend funds after the deadline for submission.
- D. Any organization that fails to present a charter for renewal by the widely published deadline will be able to compete for funding with new clubs in the fall.
- E. Standing committees and media do not need to reapply for charter renewal, but can still have their charters revoked through the below process

Section 903 Suspending Charters

- A. The Student Senate may suspend the charter of any ECOS organization in cases of misfeasance or malfeasance by a two-thirds vote, thereby freezing the funds of that organization.
- B. A suspension is effective for up to two academic weeks, after which the Student Senate must make a majority vote to continue the suspension for another two weeks. This may be continued until the Student Senate fails to vote to continue the suspension.
- C. The Student Senate may suspend the charters of any and all clubs and organizations chartered and funded through ECOS
- D. The Constitution, Regulations, and Bylaws Committee may recommend that the Student Senate suspend charters or organizations pertaining to that committee.
- E. The Financial Affairs Committee may recommend to the Constitution, Regulations, and Bylaws Committee that a club or organization be suspended, through the process explained previously under Article III, Section 301.

Section 904 Revoking Charters

- A. The Student Senate may revoke the charter of any organization by a two-thirds vote. All funds previously budgeted to the concerned organization will be reallocated into the Independent and Collaborative Ventures Fund.

- B. The Student Senate may not revoke the charter of any organization unless it is under a suspension that has lasted at least two weeks.
- C. The Constitution, Regulations, and Bylaws Committee may initiate action to revoke the charter of a club or organization by a majority vote, which must be upheld by a two-thirds vote of the Student Senate.
- D. The Student Senate shall refer any motion to revoke the charter of a club or organization to the Constitution, Regulations, and Bylaws Committee before taking any action, unless the motion originated within said committee. The Constitution, Regulations, and Bylaws Committee must meet to make a recommendation within six academic days.

Section 905 Club Interventions

- A. If members of a club feel that the leadership of the club is no longer fulfilling their responsibilities, they may contact the ECOS Executive Vice President.
- B. The Executive Vice President will then try to meet with the club leader, and if the Executive Vice President determines that said individual is not fulfilling his or her responsibilities, the Executive Vice President will hold a public meeting of the club, where only pre-existing members of the club may vote.
- C. Club members will vote:
 - a. Whether or not they need to elect a new leader; and if yes, then
 - i. Who the new leader should be.
- b. The ECOS Executive Vice President will chair the meeting of the club and will decide how the vote will proceed.

Article X. Rule on Multiple Positions

Section 1001 Budget Rule

- A. Members of the ECOS Cabinet, Senators, and Palmetto Productions, may control a maximum of one club budget, not including their ECOS position budget.
- B. Other students may be a club head of a maximum of two clubs.
- C. In any scenario in which a club head has access to two budgets, for one of the club budgets the second club officer must sign off on any budget documents.
- D. Any misuse of funds will result in overview by the Constitution, Regulations and Bylaws Committee.

Article XI. Vacancies

Section 1101 President

- A. In the case of a permanent vacancy for the office of the President, the Vice President shall assume all duties until special elections are held.

Section 1102 Other Elected Position

A. Vacancies, which occur in elected positions other than the President, shall be filled by special elections called and supervised by the Elections Committee.

Section 1103 Appointed Positions

- A. Vacancies occurring in appointed positions of ECOS shall be filled through the same procedures as the original appointment.
- B. In cases where an out-going appointed or elected official is called upon to assist in the appointment, the current person holding that post shall assist in the appointment.
- C. In cases where one President appointed a person, and another person currently holds the Presidency, the current President has the same authority concerning the appointed person as did the former President.

Section 1104 Student Community Standards Board

A. Vacancy in the office of the Student Coordinator for Community Standards shall be filled by appointment of the ECOS President, subject to the confirmation of the Student Senate.

Section 1105 Student Senators

A. Any vacancy in the office of Student Senator shall be filled in a special election conducted by the Elections Committee.

Article XII. Recall and Impeachment

Section 1201 Impeachment

- A. Any elected officer or representative of ECOS shall be subject to charges of impeachment in cases involving misfeasance, malfeasance or nonfeasance, not to include appointed officers.
- B. A petition stating the name of the person being charged and the charges being brought forth, after a signed petition by ten percent (10%) of the citizenry, shall be presented to the Senate.
- C. The SCSB shall make judgment on the case in accordance with SCSB proceedings.

Article XIII. Amendments

Section 1301 Proposed Amendments

- A. All proposals for amendments to this Constitution shall be presented to the Student Senate by one of the following:
- a. An Executive Council Member
 - b. A Student Senator
 - c. The Parliamentarian
 - d. A Petition signed by no less than one hundred students.
- B. After discussion and debate, a vote shall be held in the Student Senate. If it receives majority support, the proposed amendment must go up for public discussion.
- a. The Vice President of Student Engagement shall advertise the proposed amendments.
 - b. The Constitution must be made available to the entire student body at this time.

- c. After a period of no less than five school days, the proposed amendments must return to the Senate in a public forum attended by the Executive Council members.

Section 1302 Approval of Amendments

- A. The Student Senate and the Executive Council must approve amendments.
- B. A vote shall be held in the aforementioned public forum that is widely advertised ahead of time.
- C. If quorum of both bodies is achieved, the vote goes ahead.
- D. If less than two-thirds of the combined Student Senate and the Executive Council do not vote in favor, the amendment fails.
- E. If two-thirds of the combined student senate and the Executive Council vote in favor, the amendment passes and becomes a part of the Constitution at the beginning of the next academic school year.

Section 1303 Amending the Constitution

- A. The original constitution and any subsequent versions shall always be accessible through archives.