

## 2024-2025 Constitution

### **Article I. Name, Purpose, Membership, and Autonomy**

#### *Section 101 Name*

- A. The name of this organization shall be the Eckerd College Organization of Students hereinafter referred to as ECOS.

#### *Section 102 Purpose*

- A. The purpose of ECOS is to represent the interests of the entire student body, to ensure that the rights and freedoms of all students are protected, to play an active role in the operation and policy making of Eckerd College, and to coordinate the activities of the student body of Eckerd College.

#### *Section 103 Membership*

- A. Each student paying the student activity fee, shall become a member of ECOS, be guaranteed all rights, be subject to all procedures prescribed within this document, and be recognized as a citizen of ECOS.

#### *Section 104 Autonomy*

- A. ECOS shall forever remain an autonomous organization, deriving its legitimacy solely from the students whose interests ECOS represents.

### **Article II. Executive Branch**

#### *Section 201 Executive Powers*

- A. All executive powers of the ECOS shall be vested in the Executive Council in accordance with the duties of each office prescribed in this article.

#### *Section 202 Executive Council*

- A. The Executive Council shall be composed of:
  - a. President
  - b. Executive Vice President
  - c. Vice President of Academic Affairs
  - d. Vice President of Financial Affairs
  - e. Vice President of Student Engagement
- B. All members shall be elected at large by the membership of the ECOS during March.
- C. The term of office of all Executive Council members shall be one year and shall begin and end on May 1st at 12:00 noon.
- D. The Executive Council shall meet weekly.
- E. No one with documented malicious, reckless, violent, or threatening behavior while enrolled at Eckerd College shall be allowed to run for Executive Council.
- F. Appeals may be filed with the Student Senate, which may overturn the decision of the Elections Committee.

- G. The voting members of the Executive Council shall consist of the Executive Vice President, the Vice President of Academic Affairs, the Vice President of Financial Affairs, and the Vice President of Student Engagement.
- H. A quorum of the President, Executive Vice President, Vice President of Academic Affairs, Vice President of Financial Affairs, Vice President of Student Engagement, and the Parliamentarian, or their respective designees, must be present to conduct any official business.

*Section 203 Restrictions of Office*

- A. Any Executive Council officer may not serve in any other position referred to within the Constitution

*Section 204 Duties and Powers of the Officers*

- A. The President shall:
  - a. Preside over and chair the Executive Council.
  - b. Uphold and preserve the Constitution of ECOS.
  - c. Be the principal representative of ECOS in all matters and functions.
  - d. Appoint various positions, as listed in Article IV.
  - e. Create and fill any position or committee deemed necessary for the general well-being of ECOS subject to the approval of the Student Senate.
  - f. Make a State of the ECOS address to the student body at the beginning of each academic year that shall include:
    - i. The Student Activity Fee Spending Breakdown
      - 1. Club Budgets
      - 2. Officer Budgets
      - 3. ICV
      - 4. Contingency Fund
      - 5. Any other expenses planned for the year.
    - ii. Goals and Expenditures of all ECOS position budgets
      - 1. Operational Budgets
      - 2. Flexible Budgets
      - 3. Goals and Objectives
    - iii. Adjustments from Prior Year
      - 1. Constitutional Amendments
      - 2. Appointed Positions
    - iv. Important Dates for the Upcoming Year
  - g. Make available applications for all student government and college committees.
  - h. Remove their own appointments subject to approval from the Student Senate with a two-thirds vote.
  - i. Have the right to veto ECOS laws, ECOS resolutions, and other legislation passed by the Student Senate within ten days.

- j. Have the right to assume any other Executive Council position in the case of a temporary absence.
  - k. Have the right to temporarily appoint any Executive Council position in the case of a permanent absence until an election can be held.
  - l. Oversee a budget that shall be spent according to the provisions laid out by this Constitution and the Financial Affairs Committee.
- B. The Executive Vice President shall:
- a. Assume the duties of the President in the case of temporary vacancy.
  - b. Assist the President in the operation and administration of the Executive Branch.
  - c. Call and preside over all meetings of the Student Senate.
  - d. Vote in the case of a tie within the Student Senate.
  - e. Set the agenda for Senate Meetings in conjunction with the President Pro-tempore and distribute prior to Senate meetings.
  - f. Oversee the operation of all the ECOS clubs.
  - g. Intervene when club leadership is failing.
  - h. Create and fill any positions necessary for the operation of the clubs or the Student Senate, subject to Student Senate approval.
  - i. Determine Committee Assignments for the Senators serving on committees.
  - j. Oversee a budget that shall be spent according to the provisions laid out by this Constitution and the Financial Affairs Committee.
- C. The Vice President of Academic Affairs shall:
- a. Be chairperson of the Academic Affairs Committee.
  - b. Have a vote in the Academic Affairs Committee only in the case of a tie.
  - c. Make an address concerning the academic state of the college at least once a semester to the Student Senate.
  - d. Keep close association with all academic related committees.
  - e. Be a voting member of the College Program Series Committee.
  - f. Meet regularly with the Dean of Faculty to discuss academic issues if necessary.
  - g. Assume temporary office of the President in the absence of the President and the Vice-President.
  - h. Oversee a budget that shall be spent according to the provisions laid out by this Constitution and the Financial Affairs Committee.
- D. The Vice President of Financial Affairs shall:
- a. Be chairperson of the Financial Affairs Committee.
  - b. Have a vote on the Financial Affairs Committee only in case of a tie.
  - c. Be responsible for the creation, management, and presentation of all the ECOS budgets in conjunction with the Financial Affairs Committee.
  - d. Submit a written report to all clubs and organizations informing them of their financial status at the beginning of spring semester and upon request.
  - e. Maintain an accurate record of the funds of the ECOS.

- f. Have the authority to inquire about or reject transactions that seem inappropriate.
  - g. Appeals may be sent to the Senate for final decision.
  - h. Act on behalf of the President in the absence of the President, Executive Vice President, and the Vice President of Academic Affairs.
  - i. Oversee a budget that shall be spent according to the provisions laid out by this Constitution and the Financial Affairs Committee.
- E. Vice President of Student Engagement shall:
- a. Be the chair of the Student Engagement Committee.
  - b. Have a vote on the Student Engagement Committee only in case of a tie.
  - c. Aid the President in selection of the following appointments:
    - i. Director of Branding and Print Media
    - ii. Director of Social Media
    - iii. Director of Visual Media
    - iv. Director of Technology
    - v. Recording Secretary
  - d. Gather statistics on student opinion, perception, and interests via surveys and events.
  - e. Interpret and present information from the student body to the Executive Council.
  - f. Oversee the coordination of the Eckerd media, working with WECX, The Current, and the ECOS webpage to inform the student body.
  - g. Create channels of communication between ECOS and the student body.
  - h. Assist in creation and advertisement of the State of ECOS address.
  - i. Act on behalf of the President in the Absence of the President, Executive Vice President, the Vice President of Academic Affairs, and the Vice President of Financial Affairs.
  - j. Oversee a budget that shall be spent according to the provisions laid out by this Constitution and the Financial Affairs Committee.
- F. All Executive Council members shall:
- a. Be present on campus for two semesters and Autumn Term.
  - b. A member may be absent during Autumn Term if a majority of the Executive Council approves.
  - c. Agree upon an Executive Council representative of ECOS during the Summer Terms.
  - d. Have a 3.0 or better cumulative GPA subject to the review of the Elections Committee and the Student Senate.
  - e. Hold a campus-wide forum to hear student concerns and to report on the status of the Executive Council once per academic year.
  - f. All members shall sign a contract stating that:
    - i. The Student Senate has the right to be informed of any social misconduct.

1. The definition of social misconduct shall be in correspondence with the EC-Book.
  - ii. Any Executive Council member found responsible for social misconduct at time of election or during their elected term shall face the Student Community Standards Board if deemed necessary by the Student Senate.
- g. Serve as student representatives to the Faculty meetings, with voting privileges on all matters not solely related to Faculty affairs.
- h. All Executive Council members shall work in a partnership with the incoming voted members of that position.
- i. No Executive Council members shall serve on any other position listed in the constitution
  - i. applies to Parliamentarian, Chief of Staff, and Recording Secretary

*Section 205 Executive Line of Succession*

A. ECOS President

- a. In the event of temporary leave of absence, incapacitation, or removal, the ECOS Executive Vice President shall assume all duties and responsibilities of the ECOS President.

B. ECOS Executive Vice President

- a. In the event of temporary leave of absence, incapacitation or removal the President Pro-Tempore of the Student Senate shall assume all duties and responsibilities of the ECOS Executive Vice President. The Ad-hoc Senator shall become the President Pro-Tempore.

C. ECOS Vice President of Academic Affairs

- a. In the event of temporary leave of absence, incapacitation, or removal, the Pro-Tempore of the Academic Affairs Committee shall assume all duties and responsibilities of the Vice President of Academic Affairs.

D. ECOS Vice President of Financial Affairs

- a. In the event of temporary leave of absence, incapacitation, or removal, Pro-Tempore of the Financial Affairs Committee shall assume all duties and responsibilities of the Vice President of Financial Affairs.

E. ECOS Vice President of Student Engagement

- a. In the event of temporary leave of absence, incapacitation, or removal, the President Pro-Tempore of the Student Engagement Committee shall assume all duties and responsibilities of the Vice President of Student Engagement.

F. ECOS Parliamentarian

- a. In the event of temporary leave of absence, incapacitation, or removal, the ECOS President shall appoint a replacement within two weeks of the vacancy, with the approval of the Student Senate.

G. ECOS Chief of Staff

- a. In the event of temporary leave of absence, incapacitation, or removal, the ECOS President shall appoint a replacement within two weeks of the vacancy, with the approval of the Student Senate.
- H. ECOS Recording Secretary
  - a. In the event of temporary leave of absence, incapacitation, or removal, the ECOS President shall appoint a replacement within two weeks of the vacancy, with the approval of the Student Senate

### **Article III. Legislative Branch**

#### *Section 301 Legislative Authority*

- A. The legislative body shall be called the Student Senate.

#### *Section 302 Legislative Committees*

- A. The Student Senate may establish legislative committees and define the scope and authority of each, provided that the actions of these committees do not in any way limit, modify, or breach any powers granted by this Constitution.

#### *Section 303 Membership*

- A. The ECOS Executive Vice President
  - a. The Executive Vice President, or their designee, shall serve as chair.
- B. The membership of the Senate shall be composed of the following:
  - a. One representative from each of the housing complexes and two representatives from the commuter student population.
  - b. Representatives will be added with the addition of new residence halls.

#### *Section 304 Elections*

- A. All Student positions must be elected during fall elections, taking place during the third full week of the fall academic semester.
- B. The term of a Senator shall be one year, beginning the Monday following fall elections and ending with the last meeting of the Student Senate before the new Senators take office. The Student Senate shall have a summer recess coinciding with the academic summer break.
- C. Special elections shall be called to fill vacancies as necessary conducted by the Elections Committee.

#### *Section 305 Qualifications*

- A. All Students campaigning for Student Senate shall have no less than a 2.5 semester or cumulative GPA upon review of the Executive Council.
- B. All members shall sign a contract stating that:
  - a. The Executive Council has the right to be informed of any social misconduct by a member of the Student Senate.
  - b. The Executive Council has the right to inform the Student Senate about such social misconduct.
  - c. The definition of social misconduct shall be in correspondence with the EC-Book.

- C. Any member who is found responsible for social misconduct during their elected term shall face the Student Community Standards Board, if deemed necessary by the rest of the Senate.
- D. No one with documented malicious, reckless, violent, or threatening behavior while enrolled at Eckerd College shall be allowed to run for Student Senate, and the Executive Council will be responsible for blocking such candidates from the election.
  - a. Any appeals are subject to review by the Elections Committee, which must vote unanimously to overturn the decision. In the event the Elections Committee is unable to come to a vote, any appeals are subject to review by the Executive Council.

*Section 306 Restrictions*

- A. No individual shall be a Senator and also be a Presidential Appointee, Executive Council Member, Residential Advisor, Unassigned Residential Advisor, nor Assistant Resident Coordinator.

*Section 307 Meetings*

- A. Meetings will be held every week during the fall and spring semesters, excluding weeks of vacations and college evacuations, as necessary.
- B. A quorum of a simple majority of elected senators is necessary for any legislative actions to occur.
- C. Senators are required to attend all Student Senate meetings, as well as committee meetings that they are assigned to.
  - a. Senators will be subject to attendance policies as outlined by the Senate by-laws and enforced by the Executive Vice President.
  - b. If they fail to abide by these attendance policies, senators may enact the censure process as outlined in Senate by-laws and/or the impeachment process.
- D. All meetings shall be open to the student body.
  - a. Special closed-door sessions can be entered upon a two-thirds majority vote.

*Section 308 President Pro-Tempore of the Student Senate*

- A. The Student Senate shall elect at the first official meeting an individual to serve as the President Pro-Tempore of the Student Senate.
  - a. The election shall occur as follows:
    - i. All interested candidates shall leave the room after speaking in favor of their own candidacy.
    - ii. A vote shall take place. The senator with the least number of votes shall be removed from the candidate list and shall re-enter the room, able to vote. This shall continue until there are only two interested senators.
    - iii. Once there are only two senators remaining (or two or less interested from the beginning), whichever receives a plurality of votes shall become the President Pro-Tempore.

- b. The President Pro-Tempore shall serve as chairperson in place of the Executive Vice President whenever the Executive Vice President is absent or must remove themselves as chair.
- c. The President Pro-Tempore shall only vote in case of a tie and follow all other procedures as the chair.

*Section 309 Calling Meetings*

- A. In the absence of the Executive Vice President, the responsibility for setting time, location, and agendas, and for notifying all members shall be as follows:
  - a. President Pro-Tempore
  - b. Parliamentarian
  - c. ECOS President
  - d. An ad-hoc senator appointed as necessary by Executive Vice President

*Section 310 Responsibilities of the Student Senator*

- A. Each Senator shall:
  - a. Be an open-minded and approachable member representing all members of ECOS, with the particular interests of their dorm complex held in mind.
  - b. Serve as a representative of the Student Senate.
  - c. Provide information to the student body concerning the actions and policies of the Senate and the Executive Council.
  - d. Report to the Senate on all committee business.
  - e. Serve on no more than one standing committee.

*Section 311 Committee Assignments*

- A. Senators shall:
  - a. Serve on at least one committee as listed within the Constitution, not to include the Elections Committee.
  - b. Hold positions on the committees they are appointed to as Senator. No Senator may serve on a committee as an at-large member.
  - c. The distribution of Senators shall be as follows:
    - i. Financial Affairs – three Senators
    - ii. Academic Affairs – three Senators
    - iii. Constitution, Regulations and Bylaws – two Senators
    - iv. Student Engagement Committee – two Senators
  - d. Two out of three, or one of two Senators must be present for a meeting to take place.
  - e. The Executive Vice President shall appoint Senators to standing committees with a sincere effort to take into account the preferences of the individual Senators.

*Section 312 Voting*

- A. Student Senators shall have only one vote each.
- B. The chairperson shall only vote in the case of a tie.
- C. Only when the Parliamentarian sits in as chair can they vote in the case of a tie.



### *Section 313 Powers*

- A. The Student Senate shall have the powers to::
- a. Recommend a change to the student activity fee by no more than ten dollars per academic year, subject to the approval of the President of the College and the Board of Trustees.
  - b. Disburse the funds of ECOS Student Senate.
    - i. Each Senator has control over the distribution of \$200 dollars.
  - c. Amend the by-laws of the Student Senate, committees, and clubs by a two-thirds vote.
  - d. Initiate amendments to the Constitution after review by the Executive Council.
  - e. Confirm all appointments within the guidelines established by this Constitution.
  - f. Review and act upon all complaints rising from the electoral process.
  - g. Confirm all charters to student organizations and media.
  - h. Confirm the revoking of a charter of any organization if it is deemed necessary by two-thirds vote.
  - i. Freeze the funds of any clubs, organization, or department with a two-thirds vote if a clear abuse of powers or funds is present.
  - j. Elect a President Pro-Tempore who will preside in the absence of the ECOS Executive Vice President.
  - k. Override a presidential veto by a two-thirds vote of the Student Senate.
  - l. Refer legislation to the student body for referendum with a two-thirds vote of the Student Senate.
  - m. Oversee a budget that shall be spent according to the provisions laid out by this Constitution and the Financial Affairs Committee.
  - n. Transact all other business deemed necessary for the well-being of the student body.

### *Section 314 Referendums and Limitations of Power*

- A. There shall be two types of referenda that can be introduced to the Student Body:
- a. Active referendums, which can be used to create lasting policy change for both the student government and the student body.
  - b. Advisory referendums, which can be used as a way for the student body to express their support or lack thereof for decisions or procedures related to the operation of the Eckerd College Organization of Students.
    - i. Advisory referendums may be used as a way for student organizations to seek approval from the student body in relation to their financial allocations; if this type of advisory referendum is introduced, the process should be completed before the spring allocations cycle so that the Financial Affairs Committee can take the results under advisement.

- ii. The Financial Affairs committee must honor the results of these advisory referenda to the best of their ability as long as it does not cause an excessive financial burden to other student organizations.
  - c. Both active referendums and advisory referendums are to be considered binding for two years at the conclusion of the vote, if the vote passes.
  - d. Active referendums may not be used in place of the regular chartering, allocations, amendment, or conduct processes, unless otherwise decided by the Senate or stated in the Constitution.
- B. Referenda may be initiated by one of the following processes:
  - a. A simple majority vote of the ECOS Senate to pass a decision onto the student body.
  - b. A declaration of intent put forth by a student or student organization, stating the type of referendum, the question as it would appear on the ballot, and some information on why the question is being asked. The Senate then votes to adopt this declaration of intent with a simple majority vote.
  - c. Students or student organizations who would like to run a referendum must meet with the Constitution, Regulations, and Bylaws Committee before submitting their declaration of intent to the Senate. The committee may also advise these groups on where to take their proposal if the referendum should fail to pass.
- C. The referenda move forward according to the following process:
  - a. Assuming Senate passes the question along to the student body, they must appoint a referendum committee within 5 business days consisting of at least two senators, a member of the Elections Committee, a member of the Constitution, Regulations, and Bylaws Committee, and at least one student/student organization representative (if the referendum was initiated by one of these parties).
  - b. Within two weeks of adopting the proposal, the referendum committee must develop and report to the Senate and a plan to petition the student body to adopt the referendum and vote on the referendum. ITS must also be contacted during this period to have the vote prepared online.
  - c. When the plan is established, the referendum committee has no longer than 10 days to collect signatures from 10% of the student body.
  - d. The signatures must be brought back to the Senate and validated within the following five days.
  - e. On the Monday following, the referendum proceeds to virtual vote, which shall take place over five school days. The vote passes and the referendum is adopted if at least ten percent of the student body votes and fifty percent plus one of those voting approve adopting the question.
- D. If a referendum fails to pass, the question cannot be reintroduced until the following semester.

*Section 315 Legislation*

- A. There are three different types of legislation that the Student Senate can pass:
  - a. Resolutions
    - i. Resolutions are non-binding statements of support or opposition on behalf of the Student Senate and thus on behalf of the student body on issues of importance.
    - ii. Resolutions should be passed on to the Office of the Dean of Students, the Office of the President, the student body through the media, and any other relevant departments on campus.
    - iii. Resolutions may include, but are not limited to, recommendations on school policy and issues facing the Eckerd College community.
    - iv. Resolutions require a two-thirds vote from the Senate.
  - b. ECOS Laws
    - i. ECOS laws are enforceable decrees or edicts issued by the Senate over areas which they have direct control.
    - ii. This shall include laws over all ECOS funds, organizations, clubs, committees, and officers.
    - iii. All laws must still hold true to the Constitution.
  - c. Agreements within non-ECOS parties.

#### **Article IV. Presidential Appointments**

##### *Section 401 Presidential Appointments*

- A. All positions listed in this article are appointed by the President and confirmed by a majority vote of the Senate.
  - a. All appointed individuals may be removed from office at the request of the President, with a two-thirds vote of the Senate.
  - b. When appointing the individuals, the President should confer with the previous occupant of the position.
  - c. The Student Senate may officially request the President to remove an appointment from office if it feels that the individual is not properly completing his or her responsibilities.
- B. The Student Senate may at any point request the presence of an appointed officer at a Senate meeting.
  - a. Requests must be made at least five days in advance.
- C. Appointed officers may create a committee if one is not already listed for them to chair and if they feel that it will help in the completion of their official duties.
  - a. The President and the Senate both have the right to approve or disapprove of all committee creations. Their votes must concur in order for a committee to be formed or dissolved.

- D. All positions should aim to be filled, but priority for appointing positions should go towards heads of standing committees and organizations, as well as those officers who are members of the Student Senate or Executive Council.
- E. All positions should report to the Chief of Staff once a month and attend Cabinet meetings.
- F. All appointed positions must be present for the fall and spring semesters of their term.
- G. All appointed positions shall work in partnership with the incoming members of that position.

*Section 402 Terms of Office*

- A. The term of office of any appointee shall not exceed that of the appointing person(s).
- B. Persons appointed by the President-elect shall begin their duties at 12:00 noon on May 1st upon approval by the Student Senate.
- C. Persons being appointed after the President has already taken office shall begin their duties upon being approved
- D. No appointed ECOS officer may serve in any other named position listed in the ECOS Constitution.

*Section 403 Duties and Powers*

- A. Parliamentaria shall:
  - a. Be appointed by the ECOS President in consultation with the Executive Vice President with the approval of two-thirds of the Student Senate for a term of one academic year.
  - a. Be chairperson of the Constitution, Regulation, and Bylaws Committee.
  - b. Set the agenda and call all meetings of the Constitution, Regulation, and Bylaws Committee.
  - c. Have a vote on the Constitution, Regulation, and Bylaws Committee.
  - d. Be a non-voting member of the Executive Council and Student Senate.
  - e. Ensure that the Student Senate is run according to Parliamentary law.
  - f. Review all documents of ECOS to ensure that they do not limit any powers granted within the Constitution.
  - g. Serve in advisory capacity to the Executive Council and Student Senate.
  - h. Oversee a budget that shall be spent according to the provisions laid out by this Constitution and the Financial Affairs Committee.
- B. Chief of Staff shall:
  - a. Oversee ECOS Cabinet operations.
    - i. Plan and chair Cabinet meetings.
    - ii. Update Executive Council on all Cabinet operations at Executive Council meetings.
    - iii. Advise Cabinet members on duties.
  - b. Oversee Valentine's Day dinner and its budget.
  - c. Create the student discount card and distribute it to students.

- d. Oversee a budget that shall be spent according to the provisions laid out by this Constitution and the Financial Affairs Committee.
- C. Recording Secretary shall:
  - a. Take minutes at all Senate, Executive Council, and Cabinet meetings.
  - b. Be responsible for distributing minutes to the Student Senate and Executive Council members.
- D. Director of Elections shall:
  - a. Oversee and run all elections with the aid of the Elections Committee and help advertise for all elections in a creative yet professional manner.
  - b. Chair the Elections Committee.
  - c. Inform the ECOS President of an intent to run for Executive Council no later than the end of Fall Semester, and resign upon doing so.
  - d. Oversee a budget that shall be spent according to the provisions laid out by this Constitution and the Financial Affairs Committee.
- E. Director of Environmental Responsibility shall:
  - a. Seek creative ways to improve the environmental and social responsibility of ECOS in particular and Eckerd College as a whole.
  - b. All proposals for new policies will be sent to the Student Senate for approval.
  - c. Serve as an ECOS representative to the following bodies:
    - i. The Sustainability Campus Task Force.
    - ii. Any other environmental or socially conscious bodies that are created in the future.
  - d. Work with any environmental or social clubs and help them in any way possible.
- F. Director of Health and Wellness shall:
  - a. Maintain an open dialogue between ECOS, the Coordinator of Fitness and Wellness Initiatives, the Health Center, and the Women's Resource Center.
  - b. Work with the Vice President of Academic Affairs to promote alcohol and sex awareness weeks.
  - c. Work with any ECOS clubs that have concerns related to health issues.
  - d. Oversee a budget that shall be spent according to the provisions laid out by this Constitution and the Financial Affairs Committee.
  - e. Help administrate the Period Product Program in conjunction with other student leaders and the Margaret Riggs Center as interest allows.
- G. Director of ECOS-Athletics Relations shall:
  - a. Serve as an official liaison between ECOS and athletics.
  - b. Serve on the Student Athlete Advisory Committee as an observer (unless otherwise serving as a voting member through election by student-athlete peers).
  - c. Serve on the faculty athletics committee as an ECOS representative.
- H. Director of ECOS Palmetto Productions shall:
  - a. Be the chairperson of Palmetto Productions.

- b. Hold and chair regular meetings of the Student Activities Board.
  - c. Bring ideas and concerns about each committee before the Student Activities Board.
  - d. Offer opinions and ideas regarding other committees to the Student Activities Board.
- I. Director of Student Community Standards Boards shall:
- a. Be appointed by ECOS President and must be a current member of the existing SCSB Board for no less than three months.
  - b. Decide which cases the SCSB shall hear with the Dean of Students or their representatives.
  - c. Be responsible for all pre-trial procedures including, but not limited to
    - i. Placing approved cases on the SCSB docket.
    - ii. Issue summons to appear before the board.
    - iii. Granting postponement of cases.
  - d. Be responsible for handling all records of all previous board proceedings to the Office of Community Standards.
  - e. Be responsible for maintaining the office and office equipment.
- J. The Director of Technology shall:
- a. Maintain and update the ECOS webpage, to be used for informing students about upcoming events, ways to get involved, and ways to contact their officers.
  - b. Be in charge of the television displays in the ECOS office and the student lounge.
  - c. Maintain a digital archive of by-laws and club charters throughout the school year for future reference.
- K. The Cultural Council Liaison shall:
- a. Act as both the go-between for cultural clubs and the chair of the Cultural Council.
    - i. The Cultural Council is the collective name for the leadership of the cultural clubs.
  - b. Coordinate the meetings of the council so they meet at least once a month.
  - c. Oversee a budget that shall be spent according to the provisions laid out by this Constitution and the Financial Affairs Committee.
  - d. Assist in any function of any of the clubs when asked.
  - e. Make sure the clubs are able to hold regular meetings.
  - f. Report to the Executive Council on updates and progress.
- L. The Director of Culinary Relations shall:
- a. Chair the Culinary Relations Committee and ensure the committee meets on a regular basis
  - b. Act as the liaison between the committee, the students, Bon Appetit, and/or other food and drink vendors on campus to ensure continued improvement in meal plan quality, selection, and service

- c. Meet on a regular basis with Student Life and Bon Appetit staff to report on current concerns and issues regarding food services on campus and ensure open lines of communication
- M. The Grounds and Accessibility Liaison shall:
  - a. Work to ensure the continued access and improvement of buildings and grounds on the Eckerd College campus
  - b. Meet regularly with Facilities and associated Student Life staff to hear updates on building projects and campus renovation either at one-on-one meetings or established College committee proceedings
  - c. Offer student insight on accessibility and priorities for Campus development in these meetings and committee proceedings.
- N. Additional Appointments:
  - a. For each school year the President reserves the right to create or dissolve any appointed positions to fill the current needs of the student body with the approval of Senate.

## **Article V. Standing Committees**

### *Section 501 Financial Affairs Committee*

- A. Membership
  - a. The Vice President of Financial Affairs shall serve as chair.
  - b. Three Senators from the Student Senate.
  - c. Seven to eleven members at-large, appointed by the Vice President of Financial Affairs with the approval of the Student Senate.
- B. The Financial Affairs Committee shall:
  - a. Allocate funds to all ECOS clubs and organizations for programs and purchases for the academic year for which they are to serve.
  - b. Make recommendations to the Executive Council on the allocations of the Independent and Collaborative Venture Fund (ICV).
    - i. Requests totaling greater than \$1000 must be brought in person to the Financial Affairs committee meeting at the date of the committee's choice.
  - c. Purchases of over \$100 need to be approved by a campus activities officer and the Vice President of Financial Affairs in order to receive reimbursement.
- C. Procedure
  - a. The Vice President of Financial Affairs may only vote in case of a tie.
  - b. A quorum of four members must be present for any business to take place, not including the Vice President of Financial Affairs, who must be present at all times. A quorum of the majority of the committee's full membership, to include at least one senator, must be present for any voting to take place.
  - c. The Financial Affairs Committee shall create all by-laws dealing with its own procedures with the approval of the Student Senate.

- d. Appoint by a simple majority a President Pro-Tempore to take the place of the Vice President of Student Engagement if ever deemed necessary.

#### D. Budgeting Procedure

- a. The Vice President of Financial Affairs will, at the beginning of every budgeting cycle, make available budget request forms to all parties who have received funding in the last year. The Vice President of Financial Affairs will provide request forms to any other interested parties and publish deadlines of the budgeting process as widely as possible so that the entire community will have the opportunity to request funds.
- b. After all published deadlines have passed, the Financial Affairs Committee shall allocate funds in a preliminary budget according to their own by-laws.
- c. When the Financial Affairs Committee has created a balanced budget, it shall be made available for examination by interested parties.
- d. After the budget becomes available for at least 48 hours, the Financial Affairs Committee shall hold a meeting with all parties mentioned on the budget for amendment by the Financial Affairs Committee.
- e. After the amendment procedure the Financial Affairs Committee shall submit the budget to the Student Senate for approval.
- f. The campus contingency fund must equal at least five percent of the budget.
  - i. The campus contingency fund can only be spent in cases of emergency and unforeseen expenses by the Executive Council.

#### E. Legislative approval of budgeting

- a. The Student Senate must approve the ECOS budget and any reallocations made by the Financial Affairs Committee.
- b. The Eckerd community shall have the opportunity to examine the proposed budget for at least 48 hours before any action by the Student Senate after the Financial Affairs Committee forum.
- c. When the Student Senate considers the budget they may approve it as submitted by the Financial Affairs Committee or they may send it back to the Financial Affairs Committee to make any amendments they deem fit before approval. These amendments must be within the parameters set by the Financial Affairs Committee and Student Senate by-laws.
- d. The budget continues to go back and forth between the Student Senate and the Financial Affairs Committee until both sides agree on the same budget or the Student Senate overrides the objections of the Financial Affairs Committee by a three-fourths favorable majority of those present.

#### *Section 502 Constitution, Regulations, and Bylaws Committee*

##### A. The Constitution, Regulation, and Bylaws Committee shall:

- a. Enforce and protect the rights and duties spelled out in this Constitution and the by-laws of ECOS organizations.



- b. Review and rule upon actions that may have violated the constitution, by-laws, or ECOS law.
- c. Review and make recommendations regarding all proposed by-laws to the Constitution.
- d. Be responsible for the club chartering and re-chartering process and the publishing of club contact information for the student body.
- e. Create all by-laws dealing with its procedures with the approval of the Student Senate.
- f. Membership:
  - i. Parliamentarian
    - 1. The Parliamentarian shall serve as chair.
  - ii. Two Senators from the Student Senate.
  - iii. Four to six members at-large, chosen by the Parliamentarian and approved by the Student Senate for one-year terms concurrent with those of the Student Senate.

#### B. Procedure

- a. The committee shall rule on issues brought before it through a formal complaint to the Parliamentarian.
- b. Complaints shall concern some action or document of ECOS.
  - i. Complaints shall be submitted in written form, listing:
    - 1. The person filing the complaint.
    - 2. The complaint.
    - 3. Justifications of the complaint.
- c. All decisions of the committee must be handed down within six academic days of the complaint being filed.
- d. A quorum of the majority of the committee's full membership, to include at least one Senator, must be present for any voting to take place.
- e. A simple majority shall decide the case.
- f. All decisions of the Constitution, Regulation, and Bylaws Committee shall be issued in written form and filed for future reference in the ECOS archives.

#### *Section 503 Academic Affairs Committee*

##### A. Membership

- a. Vice President of Academic Affairs
  - i. The Vice President of Academic Affairs shall serve as chair.
- b. Three Senators from the Student Senate.
- c. Four to six members at large, appointed by the Vice President of Academic Affairs with the approval of the Student Senate.

##### B. The Academic Affairs Committee shall:

- a. Act as a scheduling body for all ECOS funded academic programs.
- b. Act as a social liaison between students, ASPEC, and faculty.

- c. Assist students and all ECOS clubs and organizations with academic programs whenever necessary.
  - d. Maintain an open dialogue with faculty on important issues.
- C. Procedures
- a. The Vice President of Academic Affairs shall vote only in the case of a tie.
  - b. A quorum of the majority of the committee's full membership, to include at least one senator, must be present for any voting to take place.
  - c. The Academic Affairs Committee shall provide by-laws to be approved by the Student Senate.
  - d. Appoint by a simple majority a President Pro-Tempore to take the place of the Vice President of Student Engagement if ever deemed necessary.

*Section 504 Student Engagement Committee*

- A. Membership
- a. Vice President of Student Engagement
    - i. The Vice President of Student Engagement will serve as chair.
  - b. Building and Grounds Liaison
  - c. Director of Technology
  - d. Two Senators from the Student Senate
  - e. Three to five students appointed by the Vice President of Student Engagement, with the approval of the Student Senate
- B. The Student Engagement Committee shall:
- a. Relay all student opinions and perceptions to the Executive Council and the Administration of Eckerd College.
  - b. Gather statistics representative of the student body as a way to relay information regarding student opinion.
  - c. Assist with the publication and advertisement of any event/project sponsored by any entity of ECOS with the approval of the Vice President of Student Engagement.
  - d. Assist in posting event information on any and all desired and appropriate platforms.
  - e. Appoint by a simple majority a President Pro-Tempore to take the place of the Vice President of Student Engagement if ever deemed necessary.
- C. Procedure
- a. The Vice President of Student Engagement may only vote in case of a tie.
  - b. A quorum of the majority of the committee's full membership, to include at least one senator, must be present for any voting to take place.
  - c. The Student Engagement Committee shall create all by-laws dealing with its own procedures with the approval of the Student Senate.

*Section 505 Palmetto Productions*

- A. The Student Activities Board

- a. Membership
  - i. Executive Director(s) of Palmetto Productions
    - 1. The Executive Directors shall serve as co-chairs when two individuals occupy this position.
  - ii. Director of Large Concerts
  - iii. Director of Small Concerts
  - iv. Director of Palmetto Committee
  - v. Director of Cultural Arts
  - vi. Director of Comedy and Novelty
  - vii. Director of Holidays
  - viii. Director of Traditional Events
  - ix. Director of Public Relations
  - x. Director of Art and Design
- B. Palmetto Committees
  - a. The roles and responsibilities of all Palmetto Productions Directors are listed within the by-laws of Palmetto Productions.
  - b. These chairpersons are appointed by the Executive Director(s) of Palmetto Productions, with approval by the Student Senate.
- C. Palmetto Productions shall:
  - a. Be responsible for selecting, planning, coordinating, and executing campus-wide social, recreational, and entertainment events and activities for the student body.
  - b. Create all by-laws dealing with its procedures with the approval of the Student Senate.
- D. Meetings
  - a. Student Activities Board
    - i. The Student Activities Board shall meet weekly. At least two-thirds of the Board members must be present in order for business to take place.
  - b. Committees
    - i. The committees should meet on a regular basis to be determined by the Director of the Palmetto Committee.
- E. Duties
  - a. Directors shall:
    - i. Be responsible for chairing regular meetings with their respective committees.
    - ii. Bring ideas and concerns to the Student Activities Board regarding the committee.
  - b. Committee Members shall:
    - i. Be responsible for attending scheduled committee meetings.
    - ii. Carry out duties assigned by respective committee directors.
    - iii. Encourage participation in Palmetto Productions events and activities.

F. Palmetto Committee

- a. The Director of the Palmetto Committee shall serve as chair.
- b. This committee will be as diverse as possible, so as to make sure that the students are most accurately represented by the bodies that entertain them.
- c. There is no maximum number of at-large members, though a minimum of 6 board members on Palmetto committee is required

*Section 506 Elections Committee*

A. Membership

- a. Director of Elections
  - i. The Director of Elections shall serve as chair.
- b. Four at-large students, appointed by the Director of Elections and approved by the Student Senate.

B. The Elections Committee shall:

- a. Conduct and monitor all ECOS sponsored elections.
- b. Verify all ECOS election results.
- c. Regulate each ECOS election with its own set of rules and regulations, which shall be subject to Student Senate approval.
- d. Create all by-laws dealing with its procedures with the approval of the Student Senate.

C. Election procedure:

- a. In any ECOS General Election, the candidate with the most votes wins.
- b. In the case of a tie, any candidates not tied for the lead will be dropped from the ballot before the second round of voting.
  - i. The second round of voting will take place the week following the first election.
- c. The General Election for Executive positions will occur before Spring Break.
- d. The election of Student Senators will occur the third academic week of the fall semester.

D. Special Elections:

- a. Special Elections will be held in the event of a resignation or impeachment from a single position.
- b. The Elections Committee is held accountable for the notification of all vacancies to the constituency.
- c. In the event of multiple vacancies, the Director of Elections will have the authority to determine the timing of the Special Elections.
- d. Special Elections will follow the guidelines of Election Procedure as in Article Five, Section 506, Part C as best as possible.

*Section 507 Culinary Relations Committee*

A. Membership

- a. The Director of Culinary Relations

- i. The Director of Culinary Relations shall serve as chair.
  - b. Seven at large members, appointed by the director of Culinary Relations and approved by the Student Senate.
- B. The Culinary Relations Committee shall:
  - a. Serve as the supervising student body to oversee all food options on campus.
  - b. Function as the liaison between the Students and Bon Appetit or other food/drink vendors on campus, for continued improvement of the meal plan quality, selection, and service on campus.
- C. Advisors
  - a. The Assistant Dean of Students for Administrative Services and Family Relations shall act as the liaison between the Culinary Relations Committee and the Eckerd Administration.
    - i. The Assistant Dean of Students for Administrative Services and Family Relations shall attend all meetings held by the Culinary Relations Committee.
  - b. On-campus Bon Appetit representatives shall attend all meetings.
  - c. The regional representative should be contacted at least once a semester.
  - d. Additional representatives from other departments may attend the Culinary Relations Committee when their expertise and opinions are deemed necessary.
- D. Procedure
  - a. The Director of the Culinary Relations Committee may only vote in the case of a tie.
  - b. A quorum of the majority of the committee's full membership must be present for any voting to take place.
  - c. The Culinary Relations Committee shall create by-laws for dealing with its own proceedings with the approval of the Student Senate.

*Section 508 Environmental Responsibility Committee*

- A. Membership
  - a. Director of Environmental Responsibility
    - i. The Director of Environmental Responsibility shall serve as chair.
  - b. Ten at-large members, appointed by the Director of Environmental Responsibility.
- B. The Environmental Responsibility Committee shall:
  - a. Promote sustainable programs on campus.
  - b. Create awareness for environmentally sound practices on and off campus.
  - c. Create a set of by-laws outlining its own procedures with the approval of the Student Senate.

**Article VI. Student Communities Standards Board**

*Section 601 Description*

- A. The Student Community Standards Board (SCSB), is a body of selected students who determine a fellow student's responsibility for violation of the community standards set forth in the EC-Book.

*Section 602 Membership*

- A. The SCSB shall be composed of the following:
- B. Up to eight (8) students, who shall serve as voting members, at least three (3) of which must be present to hear any case.
- C. A Director of SCSB who shall vote only in the case of a tie.
- D. Two clerks.

*Section 603 Member Selection Procedure*

- A. All student members of the board shall fill out an application and interview with the current Director and current board members.
- B. After being selected to be a part of SCSB, all members will return during autumn term for mandatory training.

*Section 604 Procedure*

- A. SCSB shall provide its own by-laws for the procedures of the board and of its Hearing Committee.
- B. The by-laws shall be enacted when approved by a two-thirds vote of the Student Senate.
- C. Three members shall constitute a quorum.
- D. Infractions of community standards may be brought to the attention of the SCSB by the delegation of CSIRC.
- E. After incident reports are delegated by CSIRC, SCSB will follow proper procedure to find if the student(s) in question are responsible, not responsible, or if there was no finding.
- F. A semester report can be requested by the Executive Council. This shall include:
  - a. A list of charges for which a person or persons were found responsible.
  - b. A list of sanctions given.
  - c. The report shall never reveal any names and other confidential information.
- G. The Student Senate can request a report once each semester. This shall include:
  - a. A list of charges for which a person or persons were found responsible.
  - b. A list of sanctions given.
  - c. The report shall never reveal any names and other confidential information.
- H. SCSB Director shall verify the conduct file of all students running for ECOS elections and Senate, with students' written permission.

*Section 605 Final Reviews*

- A. All final reviews will be in accordance with the current edition of the EC-Book.

*Section 606 Transitional Clause*

- A. Until a new set of by-laws are approved by the Student Senate, the policies and procedures under the previous by-laws will be in effect.

*Section 607 Vacancies*

- A. Vacancy in the office of the Director of SCSB shall be temporarily filled by the President.

## **Article VII. Student Title IX Advisory Council**

### *Section 701 Description*

- A. Strategize how to improve Title IX processes and procedures within federal guidelines and regulations, to make them more accessible to students and establish greater confidence in outcomes
- B. Provide regular feedback about campus culture to the Title IX Office, the Dean of Students, and the Eckerd College President
- C. Support students and provide understanding of the Title IX process, when requested by students engaged in the process
- D. Offer a student perspective on the Title IX website, process and policies; act as a liaison group to the faculty/staff, Title IX Office, and Dean of Students
- E. Assist staff and faculty in providing educational initiatives and programs to the student population
- F. Engage in training to better understand campus processes and trauma-informed support so that members will be adequately prepared to provide input, offer support and make appropriate referrals
- G. Organize educational events that address Title IX concerns and inform the community of appropriate behavior on our campus.

### *Section 702 Membership*

- A. All committee members, including the Faculty Liaison, should be in attendance for these meetings with 24 hours advanced notice in the instance that an individual cannot attend
- B. Consultation and agreement must be reached before any action is taken that represents the council
- C. Privacy Clause: Transparency wherever possible toward the student body and the campus community as a whole
  - a. Sensitive information shared with council members will remain private, except in the case that members are in the the position of a mandatory reporter, including but not limited to Resident Advisors and Peer Mentors
- D. No active SCSB cases
  - b. In the case that an active member is filed against, reference *Section 205: Line of succession*
- E. Habitual non-attendance will result in termination of membership.

### *Section 703 Member Selection Procedure*

- A. The board will consist of nine members at a time
  - a. At least one of these members must be a student-athlete
- B. Members will serve for one academic year before being reassessed by Eckerd's Student Advocate and/or the council's Faculty Liaison

- a. Concerns by council members will be collected by the Student Advocate and/or the council's Faculty Liaison
  - b. Concerns by non-council members will also be considered by the Student Advocate and/or the council's Faculty Liaison
  - c. If appropriate, concerns brought by a faculty member will be submitted to Outreach or SCSB
  - d. If concerns are raised, council member(s) will make a recommendation to the Faculty Liaison and/or the Student Advocate for an in-person assessment.
  - e. Information about concerns will be shared with council members on a case-by-case basis
  - f. Once the relevant parties come to a consensus, a recommendation about course of action will go to the Dean of Students
- C. Application & interview process will be held by senior members of the council
- a. New members will be able to apply with the Google Form provided by the Student TIX email address (students-tix@eckerd.edu). Approved applicants will be interviewed by at least three graduating seniors with one faculty/staff member for support.
  - b. In the event that there are no seniors on the council, the council's Faculty Liaison and the Coordinator of Advocacy Services will conduct the interview process laid out above
- D. Athletics applicants
- a. The Student Athletic Committee is encouraged to nominate two student-athletes for council membership.
  - b. Athletes are permitted to apply for membership without nomination by the Athletic Department
  - c. Nominated and interested student-athletes will undergo the same selection process outlined above.
  - d. Only NCAA athletes will be considered for the role of the athletic liaison.
  - e. Members of the Student Title IX Advisory Council who also participate in athletics will act as liaisons between the council and NCAA athletics at Eckerd
- E. Approval by the Dean of Students
- a. The endorsement of the Dean of Students is required to confirm the appointment of members.
    - i. The Dean may veto a student in the case of significant concerns that may impact the student's ability to perform responsibilities as a council member.

*Section 704 Procedure*

- A. Student Title IX Advisory Council shall provide its own by-laws for the procedures of the board and of its Hearing Committee.
- B. The by-laws shall be enacted when approved by a two-thirds vote of the Student Senate.



- C. Three members shall constitute a quorum.
- D. Infractions of community standards may be brought to the attention of the Title IX Advisory Council by the delegation of CSIRC.
- E. After incident reports are delegated by CSIRC, the Title IX Advisory Council will follow proper procedure to find if the student(s) in question are responsible, not responsible, or if there was no finding.
- F. A semester report can be requested by the Executive Council. This shall include:
  - a. A list of charges for which a person or persons were found responsible.
  - b. A list of sanctions given.
  - c. The report shall never reveal any names and other confidential information.
- G. The Student Senate can request a report once each semester. This shall include:
  - a. A list of charges for which a person or persons were found responsible.
  - b. A list of sanctions given.
  - c. The report shall never reveal any names and other confidential information.
- H. Title IX Advisory Council Head Member shall verify the conduct file of all students running for ECOS elections and Senate, with students' written permission.

*Section 705 Final Reviews*

- A. All final reviews will be in accordance with the current edition of the EC-Book.

*Section 706 Transitional Clause*

- A. Until a new set of by-laws are approved by the Student Senate, the policies and procedures under the previous by-laws will be in effect.

*Section 707 Vacancies*

- A. Vacancy in the office of the Director of SCSB shall be temporarily filled by the President.

**Article VIII. Parliamentary Authority**

*Section 801 Procedures*

- A. The most current edition of Robert's Rules of Order shall be the authority for any procedure not specified in the by-laws or by this Constitution.

**Article IX. Chartered Organizations**

*Section 901 Granting Charters*

- A. The Constitution, Regulations, and Bylaws Committee is charged with the task of chartering new clubs and organizations.
- B. If the Constitution, Regulations, and Bylaws Committee deems a club to be providing an extremely worthwhile service, they may recommend to the Student Senate to amend the constitution to include said club in this constitution as a standing committee or organization.
- C. In order to be granted a charter, a club must:
  - a. Have a faculty or staff sponsor

- b. Create by-laws and complete risk management forms, for the order and maintenance of their club
- c. Have at least two members
- d. Be open to all Eckerd students who pay the student activity fee
  - i. Clubs may screen them out through a fair and transparent process such as applications or try-outs.
- e. Fill a unique niche in the Eckerd community
  - i. Clubs must demonstrate that they do not fill the same role as a pre-existing club.
- f. PEL students may charter a club subject to the same standards as all other ECOS clubs but cannot receive funding from ECOS.
- g. No student shall be a club head of more than 2 clubs.

*Section 902 Renewing Charters*

- A. The Executive Council shall call for all chartered organizations to submit a request for a one-year charter renewal.
- B. This call shall go out the first week after spring break, with at least two weeks' notice.
- C. All chartered organizations must have their charters approved for renewal by the new Student Senate in order to spend funds after the deadline for submission.
- D. Any organization that fails to present a charter for renewal by the widely published deadline will be able to compete for funding with new clubs in the fall.
- E. Standing committees and media do not need to reapply for charter renewal, but can still have their charters revoked through the below process.

*Section 903 Probation of Charters*

- A. The Student Senate has the power to put the charter of any ECOS organization on probation in cases of misfeasance, malfeasance, or nonfeasance by a two-thirds vote, thereby starting the review of the organization.
- B. Probation is a statement that a student organization, or individual, is currently not in good standing with ECOS. Probation does not restrict the club's activities, meetings, or spending; it is a preliminary step to suspension and is a way for the student government to take a more careful account of and see how the student organization or /individual at hand is taking steps to rectify the lack of good standing.
- C. A student organization or individual falls into a lack of good standing with ECOS when students come forward and report misfeasance, malfeasance, or nonfeasance committed against them by an organization/individual.
  - a. Misfeasance is the act of engaging in an action or duty but failing to perform the duty correctly. Misfeasance refers to an unintentional action.
  - b. Malfeasance refers to a willful and intentional action that injures a party physically, emotional, and/or monetarily.
  - c. Nonfeasance is the omission to perform a required duty or the failure to act when a duty to act exists.

- D. Probation provides a period of time for the organization/individual to take corrective action and the student senate to review information from all parties.
- E. Probation is effective for up to two academic weeks, after which the Student Senate must make a majority vote to end the probation, continue the probation for another two weeks, or vote to take steps in the process of the suspension of the charter. This may be continued until the Student Senate fails to vote to continue the probation.
- F. After the senate has voted to place an organization on probation, the Executive Vice President and club leaders of the said organization will need to set up one initial meeting in between the two-week period to discuss and create a plan of action, create a defined timeline, and set bench marker goals for said organization/ and or individual to rectify the concerns that placed the charter on probation initially.
- G. If a club is put on probation more than three times in one academic year for separate offenses, the process of suspension for that charter will be implemented after the third implementation of probation is voted on by the senate.
  - a. If a club continues to stay on probation for more than 10 consecutive weeks and fails to set and hold a meeting with the Executive Vice President to update on the progression of their created plan of action is means to move towards suspension

*Section 904 Suspending Charters*

- A. The Student Senate may suspend the charter of any ECOS organization in cases of misfeasance, malfeasance and/or nonfeasance by a two-thirds vote, thereby freezing the funds of that organization.
- B. All ECOS organizations that have been found to not be in good standing within ECOS are required to go through the minimum 2 week probation process before the student senate can vote on to move into the suspension process, unless otherwise deemed by the Student Community Standards Board to move forward with the process without a probation period.
- C. A suspension is effective for up to two academic weeks, after which the Student Senate must make a majority vote to continue the suspension for another two weeks. This may be continued until the Student Senate fails to vote to continue the suspension.
- D. The Student Senate may suspend the charters of any and all clubs and organizations chartered and funded through ECOS.
- E. The Constitution, Regulations, and Bylaws Committee may recommend that the Student Senate suspend charters or organizations pertaining to that committee.
- F. The Financial Affairs Committee may recommend to the Constitution, Regulations, and Bylaws Committee that a club or organization be suspended, through the procedure process explained under Article V., Section 502.
- G. After the Student Senate has voted to place an organization on suspension the chartered club must suspend all club meetings until a meeting held with the Executive Vice President, Parliamentarian, and leaders of the said organization meet to discuss the case and how rectification is going to look

- H. While a club is on suspension all of said club allocations will be frozen until either the club is voted off of suspension and funds are reinstated or it has been determined by the student senate to move to the process of revocation actions.

*Section 905 Revoking Charters*

- A. The Student Senate may revoke the charter of any organization by a two-thirds vote. All funds previously budgeted to the concerned organization will be reallocated into the Independent and Collaborative Ventures Fund (ICV).
- B. The Student Senate may not revoke the charter of any organization unless it has been under suspension that has at least the minimum two or more weeks.
- C. After the Student Senate has voted to begin the revocation process the club and the club's charter is to be dissolved.
- D. The then former organization is banned from reforming for at least one full academic year
- E. If reformation of the said organization is found to be happening sooner than the allotted one academic year, further action will be taken for said leaders or members and dissolving the club permanently will be voted on within the student senate

*Section 906 Club Interventions*

- A. If members of a club feel that the leadership of the club is no longer fulfilling their responsibilities, they may contact the ECOS Executive Vice President.
- B. The Executive Vice President will then try to meet with the club leader, and if the Executive Vice President determines that said individual is not fulfilling their responsibilities, the Executive Vice President will hold a public meeting of the club, where only pre-existing members of the club may vote.
- C. Club members will vote:
  - a. Whether or not they need to elect a new leader; and if yes, then who the new leader should be.
  - b. The ECOS Executive Vice President will chair the meeting of the club and will decide how the vote will proceed.

*Section 907 Coercion and Lobbying*

- A. Coercion of ECOS leadership is not permitted.
- B. Lobbying is defined as the act of attempting to influence or securing a decision in hopes of obtaining a desired outcome.
- C. Lobbying in relation to financial allocations is limited to the single financial allocation meeting between the student organization and the Financial Affairs committee, and the time between when the budget is posted and the time the Senate votes to confirm the proposed budget.
- D. Coercion is defined as the act of attempting to influence or securing a decision by use of force, threats, or aggressive influence
  - a. Coercion is, but not limited to, psychological or emotional pressure, intimidation, manipulation, blackmail, physical or emotion threats, or any other measures in violation of the EC-Book

*Section 908 Faculty Advisors: Roles and Responsibilities*

- A. The Dean of Students or their designee shall:
  - a. Be the first line of connection between ECOS leadership and the Eckerd Staff and Faculty.
  - b. Provide guidance and direction in all activities in ECOS, review recommendations regarding events, travel, and other activities.
  - c. Provide leadership training, advising of Eckerd policies and procedures, and assistance with ensuring financial accountability.
  - d. Monitor, review, or oversee the replacement process for vacant positions; this would include ECOS Executive Council and Student Senate.
- B. Club Advisors shall:
  - a. Attend club meetings as needed.
  - b. Collaborate with student club officers and club members to establish goals, campus events, fundraisers, etc.
  - c. Be familiar with college policies and procedures and offer input.
  - d. Be accessible and give advice to the student organization.

**Article X. Rule on Multiple Positions**

*Section 1001 Budget Rule*

- A. No one person within the ECOS executive council or member of a presidential appointed positions may hold more than one ECOS executive council or presidential appointed position at one time
  - a. No executive council members or presidential appointed members of ECOS may serve on any ECOS committee
- B. No one person may have control of more than two ECOS-run budgets, with the exception of two club budgets.
  - a. An ECOS-run budget is defined as a sum of money given to either an ECOS official or a student organization that is funded by the student activity fee.
- C. Executive Council members who must allocate money to student organizations they are a part of must take these decisions to the rest of the Executive Council for a vote.

**Article XI. Vacancies**

*Section 1101 President*

- A. In the case of a permanent vacancy for the office of the President, the Vice President shall assume all duties until special elections are held.

*Section 1102 Other Elected Positions*

- A. Vacancies, which occur in elected positions other than the President, shall be filled by special elections called and supervised by the Elections Committee.

*Section 1103 Appointed Positions*

- A. Vacancies occurring in appointed positions of ECOS shall be filled through the same procedures as the original appointment.
- B. In cases where an out-going appointed or elected official is unavailable, the current person holding that post shall assist in the appointment.
- C. In cases where one President appointed a person, and another person currently holds the Presidency, the current President has the same authority concerning the appointed person as did the former President.

*Section 1104 Student Community Standards Board*

- A. Vacancy in the office of the Student Coordinator for Community Standards shall be filled by appointment of the ECOS President, subject to the confirmation of the Student Senate.

*Section 1105 Student Senators*

- A. Any vacancy in the office of Student Senator shall be filled in a special election conducted by the Elections Committee.

*Section 1106 Limits on Personal Leave for ECOS Positions*

- A. In the case that any ECOS elected official takes a temporary leave of absence for more than 75 cumulative days over the course of their tenure, they must forfeit their position.
- B. Any interim official who assumed the role during this absence will be relieved of the position after a leave of absence that lasts more than 75 cumulative days.
  - a. If the 75 cumulative days are reached no less than 3 weeks before May 1st, the interim official may stay in office until the new officer assumes their position.
- C. When a position becomes vacant as a result of the limit on a leave of absence, a permanent replacement must be found according to the specifications of how the role is usually filled.

**Article XII. Recall and Impeachment**

*Section 1201 Impeachment*

- A. Any elected officer or representative of ECOS shall be subject to charges of impeachment in cases involving misfeasance, malfeasance or nonfeasance, not to include appointed officers.
  - a. Misfeasance includes, but is not limited to, an officer of ECOS not fulfilling their duties and/or wrongfully exercising their legal authority as according to the by-laws of this Constitution.
  - b. Malfeasance includes, but is not limited to, an officer of ECOS willfully and intentionally injuring either fellow officers or constituents in connection with the ECBook.
  - c. Nonfeasance includes, but is not limited to, an officer of ECOS failing to act where action is required as according to this Constitution, whether willfully or in neglect.

- B. A petition stating the name of the person being charged and the charges being brought forth, after a signed petition by ten percent (10%) of the citizenry, shall be presented to the Senate.
  - a. The charges should include relevant information about what circumstances have led to the elected officer or representative committing acts of misfeasance, malfeasance, and/or nonfeasance.
  - b. Charges cannot be brought against officers for actions committed before they assumed their position on ECOS, and charges cannot endanger privacy laws or the proceedings of active conduct cases.
- C. If and when the petition receives enough signatures to be brought before the Student Senate, a public Senate meeting must be conducted to read out the charges.
  - a. If the charges involve a conduct issue, senators must vote on whether or not to pass the petition on to the SCSB. If this vote passes, the elected officer will be placed on temporary leave until the SCSB renders judgment.
  - b. If the charges only refer to violations of ECOS responsibilities, senators may conduct the vote to remove the elected officials by themselves.
  - c. At the public Senate meeting, the petitioner and the officer in question must be present to hear the reading of the charges.
- D. The SCSB shall make judgment on the case in accordance with SCSB proceedings.

### **Article XIII. Amendments**

#### *Section 1301 Proposed Amendments*

- A. All proposals for amendments to this Constitution shall be presented to the Student Senate by one of the following:
  - a. An Executive Council Member
  - b. A Student Senator
  - c. The Parliamentarian
  - d. A Petition signed by no less than one hundred students
- B. After discussion and debate, a vote shall be held in the Student Senate. If it receives majority support, the proposed amendment must go up for public discussion.
  - a. The Vice President of Student Engagement shall advertise the proposed amendments.
  - b. The Constitution must be made available to the entire student body at this time.
  - c. After a period of no less than five school days, the proposed amendments must return to the Senate in a public forum attended by the Executive Council members.

#### *Section 1302 Approval of Amendments*

- A. The Student Senate and the Executive Council must approve amendments.
- B. A vote shall be held in the aforementioned public forum that is widely advertised ahead of time.

- C. If a quorum of both bodies is achieved, the vote goes ahead.
- D. If less than two-thirds of the combined Student Senate and the Executive Council do not vote in favor, the amendment fails.
- E. If two-thirds of the combined Student Senate and the Executive Council vote in favor, the amendment passes and becomes a part of the Constitution at the beginning of the next academic school year.

*Section 1303 Amending the Constitution*

- A. The original Constitution and any subsequent versions shall always be accessible through archives.

*Section 1304 Small Constitutional Revisions*

- A. A full amendment process is not necessary to correct small errors in the Constitution, which are limited to grammatical, spelling, punctuation, or formatting mistakes.

**Article XIV. Trainings for ECOS Leaders**

*Section 1401 The Training Program*

- A. In order to strengthen their position as student leaders, executive council members, senate members, committee members, and club heads (in addition to other student leaders, as necessary) students will undergo a series of trainings as determined by the ECOS President in consultation with the Dean of Students and/or their designee.
- B. There must be at least one training session provided every term, within a predetermined time frame as set by the ECOS President and the Dean of Students.
- C. These must be completed within 120 days of assuming office.

*Section 1402 Mandatory Trainings*

- A. Executive Council members shall always undergo training sessions that cover developing leadership skills, diversity and inclusion training, and Title IX training.
- B. Committee members and club heads shall also be required to attend training sessions that cover developing leadership skills, diversity and inclusion training, and Title IX training.
- C. Other training may be added to the program as necessary to address current leadership needs.